

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**DECEMBER 08, 2025**

Board members present: Vice-Chairman Cory Wright & Commissioner Brett Wachsmith (Webex). Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jodi Larsen, Office Administrator; and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

**PUBLIC COMMENT - NONE**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 5, 2025.

**APPOINTMENT**

**PLAC APPOINTMENTS/UPDATES**

**COMMISSIONERS**

Vice-Chairman Wright reviewed a Staff Report from the last PLAC meeting that outlined recommendations for appointment and restructuring the term limits of current members as well as acknowledging that a member would not be reappointed.

Vice-Chairman Wright moved to not reappoint Steve Worley and to adjust the term limits of current members as outlined in the Staff Report.

Current Terms:

- 2025: Emily Smith, Steve Worley, Bridget Wood, Greg Parker, Fred Slyfield, two vacant positions
- 2026: Tom Morris, Gary Berndt

**APPROVED**  
12/16/25



**OTHER BUSINESS/GENERAL UPDATES** - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Julie Kjorsvik, Clerk of the Board, reported that an inquiry had been received regarding whether the Board provides any acknowledgement or recognition for an employee's 20-year anniversary. She noted that staff had recently discussed obtaining service pins to present to employees.

The Board agreed that implementing service pins would be beneficial and expressed interest in inviting employees to attend the Board's regular Agenda Session twice a year to be formally acknowledged and thanked. The Board further agreed that service pins should be issued in five-year increments.

Meeting concluded at 9:23 a.m.

**OFFICE ADMINISTRATOR**



**Mandy Buchholz**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



**Cory Wright, Vice-Chairman**