

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

DECEMBER 01, 2025

Board members present: Vice-Chairman Cory Wright & Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jodi Larsen, Office Administrator; and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

PUBLIC COMMENT

Amy McGuffin, Chamber CEO shared that they are working on a project in Kittitas for an ORV Park. They will soon have an ORV Impact Study and feels it should be a great opportunity for the County.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 26, 2025 (due to holiday).

RESOLUTION

CERTIFYING TAXES LEVIED

COMMISSIONERS

Commissioner Wachsmith moved to approve Resolution No. 2025-233, a Resolution Certifying to the County Assessor the Respective Amounts of Taxes Levied for each Taxing District. Vice-Chairman Wright seconded. Motion carried 2-0.

APPOINTMENT

LARSEN/WEST 1/10TH OF 1%

COMMISSIONERS

Commissioner Wachsmith moved to approve the appointments of

APPROVED
12/16/2025

Christopher West & Jodi Larsen to the Kittitas County 10th of 1% Mental Health and Chemical Dependency Tax Advisory Board noting, Mr. West would fill the vacancy of Member at Large - Lived Experience and Ms. Larsen to fill the vacancy of Dist #2 Representative; noting that Mr. West's 2-year term starts immediately and will end 12/31/2026 (completing a former member's term) and Ms. Larsen's 2-year term starts immediately and will end on 12/31/2027. Vice-Chairman Wright seconded. Motion carried 2-0.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of December 1, 2025, they would post the following on their Facebook page: Search and Rescue Avalanche Training; Cross Country State Champ Proclamation for Waylon Stoneburg-Schafer Day; Press Release if the Mental Health Tax Sunset Clause Public Hearing gets passed; and a Press Release for the Adopted County Budget.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

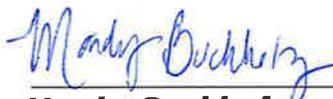
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Meeting concluded at 9:15 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Cory Wright, Vice-Chairman