

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
SPECIAL MEETING**

THURSDAY

11:00 A.M.

NOVEMBER 20, 2025

Board members present: Chairman Laura Osiadacz & Commissioner Brett Wachsmith. Excused: Vice-Chairman Cory Wright

Others: Mandy Buchholz, Office Administrator; Chelsey Loeffers, Public Health Director; Jeanne Killgore, HR Director.

SPECIAL MEETING

EXECUTIVE SESSION

COMMISSIONERS

At 11:00 a.m. Chairman Osiadacz opened a Special Meeting and announced the Board would enter into an Executive Session for 10 minutes with Chelsey Loeffers, Public Health Director under RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 11:10 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:10 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 15 minutes, with Chelsey Loeffers, Public Health Director under RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 11:25 a.m. the Board reconvened out of Executive Session.

The Board gave direction to prepare a PAF for the Public Health Director's Annual Evaluation, noting that Commissioner Wachsmith and Director Loeffers would sign the Annual Evaluation.

APPROVED

12/2/25

Director Loeffers left the meeting and Director Killgore entered the meeting.

At 11:27 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 15 minutes, with Jeanne Killgore, HR Director under RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 11:42 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:42 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes, with Jeanne Killgore, HR Director under RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 11:47 a.m. the Board reconvened out of Executive Session.

The Board gave direction to prepare a PAF for the Human Resources Director's Annual Evaluation, noting that Chairman Osiadacz and Director Killgore would sign the Annual Evaluation.

Meeting adjourned at 11:47 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman