

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 4, 2025

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh Fredrickson, Public Works Director; Chad Bala, CDS Director; Candi Blackford, Chief Administrator; Cori McKean, Appointed Coroner; Patti Stacey, Facilities Director; Chelsey Loeffers, Public Health Director; Ben Kokjer, Chief Deputy; Mindy DeLozier, Accounting Assistant III; Josh Fredrickson, Public Works Director; Arden Thomas, Water Resource Program Manager; Stephanie Hartung, Chief Civil Deputy Prosecutor; Bryan Elliott, Auditor; Kady Porterfield, Event Center Director; Devin Duncan, Law Enforcement Clerk; Jamey Ayling, Planning Manager; and 2 members of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION

VETERANS DAY

COMMISSIONERS

Vice-Chairman Wright moved to approve a Proclamation honoring and recognizing the men and women who've served in our armed forces on Veterans Day on November 11, 2025. Commissioner Wachsmith seconded. Motion carried 3-0.

PROCLAMATION

FLOOD AWARENESS MONTH

PUBLIC WORKS

Vice-Chairman Wright moved to approve a Proclamation declaring November 2025 as Flood Awareness Month in Kittitas County, encouraging all residents living, working, or traveling through flood-prone areas to join in developing a flood preparedness plan for themselves and

families. Commissioner Wachsmith seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
9-24-2025	Public Health Study Session
10-1-2025	Joint Special Meeting 1/10 th of 1%
10-7-2025	BoCC Public Hearing
10-13-2025	CDS Study Session
10-14-2025	HR Study Session
10-14-2025	Joint Meeting BoCC/LTAC
10-15-2025	2026 Budget Meeting - Special Meeting
10-16-2025	Finance Study Session
10-20-2025	2026 Budget Meeting - Special Meeting
10-20-2025	BoCC Office Admin Meeting
10-21-2025	BoCC Public Hearing
10-21-2025	BoCC Agenda Session
10-21-2025	Executive Session - Special Meeting
10-22-2025	Appoint Coroner - Special Meeting
10-23-2025	2026 Budget Meeting - Special Meeting
10-27-2025	BoCC Office Admin Meeting
10-27-2025	Event Center Study Session - Cancelled
10-27-2025	DPW Study Session
10-28-2025	Chamber CEO-ADO Update - Special Meeting

SET PUBLIC HEARING

HOMELESS HOUSING PLAN

PUBLIC HEALTH

Approve Setting a Public Hearing to consider adopting the 2025-2030 Local Homeless Housing Plan for Kittitas County, to be held on Tuesday December 16, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

MWA ARCHITECTS, INC.

CORONER

Approve an Agreement between Kittitas County and MWA Architects, Inc. for a feasibility study for new safety and health facility at the Kittitas County Airport property to house the Kittitas County Coroner's Office and Public Health Department in partnership with Kittitas Valley Fire & Rescue, to be completed by December 31, 2025.

AGREEMENT

NOR-PAC SEATING COMPANY, INC.

MAINTENANCE

Approve an Agreement for Services between Kittitas County and Nor-Pac Seating for the Ellensburg Rodeo Arena Project Stadia.

RESOLUTION 2025-216

INTERDEPARTMENTAL AGREEMENT

TREASURER

Approve Resolution No. 2025-216, Authorizing an Interdepartmental Agreement between the Kittitas County Treasurer and Community Development Services.

ORDINANCE 2025-012

AMENDMENT TO ORD. 2025-001

CDS

Approve Ordinance No. 2025-012, Amendment to Ordinance No. 2025-001, Revisions of Kittitas County Code and Comprehensive Plan as Part of the 2024 Annual Comprehensive Plan Amendment Cycle.

RESOLUTION 2025-217

CITY OF ELLENSBURG

SHERIFF

Approve Resolution No. 2025-217, Authorizing an Interagency Agreement between the Kittitas County Sheriff's Office and the City of Ellensburg, to provide mutual aid law enforcement assistance.

RESOLUTION 2025-218

TOWN OF SOUTH CLE ELUM

SHERIFF

Approve Resolution No. 2025-218, Authorizing an Interlocal Agreement between Town of South of Cle Elum and Kittitas County, in the amount of \$70,866.43, for the Sheriff's Office to provide law enforcement services from January 1, 2026, through December 31, 2026.

AGREEMENT

INTEGRITY COMMUNICATION SOLUTIONS

SHERIFF

Acknowledge an Agreement between the Kittitas County Sheriff's Office

and Integrity Communication Solutions, LLC, and Command Sourcing, Inc. for equipment to monitor the health, safety, and wellbeing of those housed in the Kittitas County Jail facility.

RESOLUTION 2025-219

SNOW & ICE PRODUCTS

PUBLIC WORKS

Approve Resolution No. 2025-219, Awarding a Bid to Furnish Snow & Ice Control Products for 2026 and to Authorize the Public Works Director to Sign Contract Documents.

CALL FOR BIDS

FUEL FOR 2026

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Fuel for the Calendar Year 2026, to be accepted and opened on November 20, 2025, at 2:00 p.m. at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2025-220

THE FERGUSON GROUP

PUBLIC WORKS

Approve Resolution No. 2025-220, Authorizing the Selection of The Ferguson Group for the Conference of Governments Regional Advocacy and Federal Funding Strategy Services and to Authorize the Public Works Director to Negotiate and Sign the Professional Services Agreement.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS

There was an email received on November 2, 2025, from Pat Kelleher, requesting the Board to earmark, but hold in abeyance any LTAC funds awarded to the City of Cle Elum.

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2025-213

AMEND RESOLUTION 2025-141

AUDITOR

Vice-Chairman Wright moved to approve Resolution No. 2025-213, To Amend Resolution No. 2025-141, with additional awards of the 2025 Tourism-Related Infrastructure Projects. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION 2025-214

TOURISM INFRASTRUCTURE PROJECTS

AUDITOR

Vice-Chairman Wright moved to approve Resolution No. 2025-214, Authorizing Kittitas County Tourism Infrastructure Project Agreements LC-2025-001 with the Kittitas Valley Event Center for the Rodeo

Grandstands Reconstruction project; LSC-2025-002 with the City of Roslyn for the Historic Roslyn Cemetery Irrigation project; LSC-2025-003 with the City of Roslyn for the Historic Roslyn Cemetery Signage project; LSC-2025-004 with the City of Cle Elum for the WA State Horse Park Facilities Expansion project; and LSC-2025-005 with the City of Cle Elum for the Upper Kittitas County Community Recreation Center project.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

The meeting concluded at 10:22 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman