

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**OCTOBER 20, 2025**

Board members present: Vice-Chairman Cory Wright and Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board, Jeanne Killgore, HR Director, and two members of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Commissioner Wright opened the Office Administration meeting.

**PUBLIC COMMENT - NONE**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 17, 2025.

**REQUEST**

**SOLID WASTE STAFFING**

**SOLID WASTE**

Jeanne Killgore, HR Director, requested on behalf of Patti Stacey, Facilities Maintenance Director, to reclassify her on-call scale House Attendant. She explained that Director Stacey has two employees out on extended leave and also factoring in current employees' regular leave. It's leaving her with little to no office coverage. She confirmed that the funding would not be a general fund expense. Commissioner Wachsmith and Vice-Chairman Wright supported the request as presented.

**APPOINTMENT**

**SALARY ADV. COMMITTEE**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve the appointments of Scott

**APPROVED**

11/4/25

Casey, Fredrick Springsteen, Tom Morris, William Baumann, and Regina (gina) Peckman to the Elected Official Salary Advisory Committee. Vice-Chairman Wright seconded. Motion carried 2-0.

**UPDATE**

**WHITE BOARD**

**COMMISSIONERS**

The Board reviewed their current whiteboard topics and provided status updates.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of October 20, 2025, they would post the following on their Facebook page: Volunteer for County Boards, Committee's and Commissions; Mariners Post.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

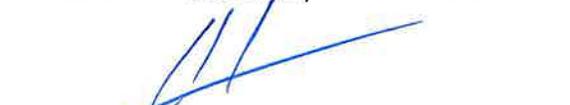
**OTHER BUSINESS/GENERAL UPDATES** - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Meeting concluded at 9:31 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Vice-Chairman