

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

SEPTEMBER 29, 2025

Board members present: Chairman Laura Osiadacz, Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jeremy Johnston, Long Range Planner; Zack DeHaven, Budget & Finance Director; Jeanne Killgore, HR Director, and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Commissioner Osiadacz opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 26, 2025 - However there was no correspondence for the week.

LETTER

STATE AUDITOR 2024 AUDIT MGMT

AUDITOR

Vice-Chairman Wright moved to approve and authorize Chair signature on a letter to the State Auditor for the 2024 Audit Management Letter as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION 2025-174

CDS DIRECTOR TO SIGN COMMERCE GRANT

CDS

Vice-Chairman Wright moved to approve Resolution No. 2025-174, Authorizing the Kittitas County Community Development Services Director to Sign on Behalf of Kittitas County for Application

Materials Associated with a CESP Grant Issued by the Department of Commerce on September 3, 2025. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION 2025-175 SALARY COMMITTEE AMENDMENT HR

Vice-Chairman Wright moved to approve Resolution No. 2025-175, In the Matter of Modifying the Citizens Advisory Committee on Salaries for Elected Officials (Excluding County Commissioners) of Kittitas County. Commissioner Wachsmith seconded. Motion carried 3-0.

UPDATE WHITE BOARD COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION COUNTY FACEBOOK COMMISSIONERS

The Board determined that for the week of September 29, 2025, they would post the following on their Facebook page: Salary Advisory Committee Recruitment for volunteers & Community RX take back day and Paper Shred Day on October 25, 2025, at Community Health of Central Washington Parking Lot from 9:00 a.m. to 1:00 p.m.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES - There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

EXECUTIVE SESSION RCW 42.30.110 (g) COMMISSIONERS

At 9:23 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session for 5 minutes with, Jeanne Killgore, HR Director; under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual

employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 9:28 a.m. the Board reconvened out of Executive Session. No action taken.

At 9:28 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session for 10 minutes with Jeanne Killgore, HR Director, under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 9:38 a.m. the Board reconvened out of Executive Session. No action taken.

At 9:38 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session for 10 minutes with Jeanne Killgore, HR Director, under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 9:48 a.m. the Board reconvened out of Executive Session. No action taken.

At 9:48 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session for 10 minutes with Jeanne Killgore, HR Director, under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the

public. Possible action anticipated.

At 9:58 a.m. the Board reconvened out of Executive Session. Direction given to Director Killgore and Chairman Osiadacz to prepare a letter in response to the letter received from the terminated Fair Board Director.

Meeting concluded at 9:30 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman