

**KITTITAS COUNTY
EC STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting**

MONDAY	10:00 AM	September 22, 2025
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Board members present: Chairman Laura Osiadacz, Vice-Chairman Cory Wright, Commissioner Brett Wachsmith

Others: Event Center Director Kady Porterfield, Kittitas County Treasurer Amy Cziske, Kittitas County Budget and Finance Director Zack DeHaven

1. Call to Order 10:00am

2. Citizen Comments (1 min. time limit) None

3. Grandstands Project Updates: Kady Porterfield shared staff report and that the project team is now meetings bi-weekly. Vice-Chairman Wright asked if the City fire marhalls are involved in this project or the County fire marshalls or both. Porterfield will check and follow up if the City is involved in the review process for the fire code items.

4. Request to Approve Resolution Authorizing Finance Contracting of the Grandstands

Project: Porterfield shared the staff report. Amy Cziske explained the bank loan process and the efficiency of going that route rather than utilizing the LOCAL program. She is working closely with the Auditors and the County's financial advisor. Vice-Chairman Wright moved to approve the resolution, Commissioner Wachsmith seconded. Motion passes 3-0.

5. Request to Approve Resolution to Authorize Facilities Lease Agreement with Ellensburg

Rodeo Association: Porterfield shared the staff report. Vice-Chairman Wright pointed out the inaccuracies currently in the contract based on changes that have occurred since its execution in January including that the City of Ellensburg is listed as a financial partner in Section 20 and the County may not be utilizing the LOCAL program. Vice-Chairman Wright further noted that the CPI in the contract needs to be defined to what CPI. This should be corrected soon and an attempt should be made for all local municipalities to utilize the same CPI. Cziske added that the inaccuracies do not affect the bank loan process moving forward. It was requested that Porterfield work with the Auditor's Office on defining the CPI for this contract. Vice-Chairman Wright moved to approve the resolution, Commissioner Wachsmith seconded. Motion passes 3-0.

6. RV Park Project Updates - Electrical Improvements Phase: Porterfield shared the staff report and that she received an email this morning from SCJ Alliance that they estimate the total construction cost for all phases will be \$4.8 million.

APPROVED

10/07/2025

7. Discuss Franchise Agreement with Washington State Parks and Recreation Commission:
Porterfield shared the staff report.

8. Kittitas County Fair Recap: Porterfield shared the staff report and expressed her overall happiness with how both the Fair and Rodeo went.

9. Executive Session - RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

At 10:19am Chairman Osiadacz announced the board would recess into executive session for 25 minutes, possible action anticipated. Cziske and DeHaven exit the meeting.

At 10:44am, the board reconvened from executive session, no action was taken. At 10:44pm, the Board entered back into executive session for 16 minutes, possible action anticipated, under - **RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.**

At 11:00am, the board reconvened from executive session, no action was taken. Another Executive Session will be scheduled for a later date.

10. Other Business – none.

Meeting concluded at 11:00am.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Kady Porterfield

Laura Osiadacz, Chairman