

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

SEPTEMBER 2, 2025

Board members present: Chairman Laura Osiadacz, Commissioner Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Jodi Larsen, Office Administrator; Julie Kjorsvik, Clerk of the Board; and one member of the public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Commissioner Osiadacz opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers. *Note there were no PAF's for this week.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 29, 2025.

APPOINTMENT

CIVIL SERVICE - VICTOR

COMMISSIONERS

Vice-Chairman Wright moved to approve and authorize Chair signature on a letter appointing Greg Victor to the Kittitas County Civil Service Commission for a 6-year term, effective immediately and to end on June 30, 2031. Commissioner Wachsmith seconded. Motion carried 3-0.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

APPROVED
9/16/25

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of September 1, 2025, they would post the following on their Facebook page: Sanda City Masters Marathon opportunity; Welcome back to Students in the County headed back to school; Thank you to the County Fair Volunteers.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

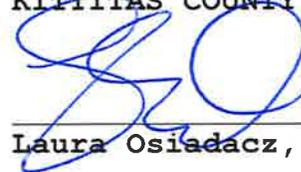
Meeting concluded at 9:33 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman