

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JULY 28, 2025

Board members present: Chairman Laura Osiadacz & Commissioner Brett Wachsmith. Excused: Vice-Chairman Cory Wright.

Others: Mandy Buchholz, Office Administrator; Zack DeHaven, Budget & Finance Director; Patti Stacey, Facilities Maintenance Director.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

PUBLIC COMMENT - None.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 25, 2025.

DECISION

REET 1 OBLIGATION LOWER COUNTY TRANSFER

AUDITOR

Commissioner Wachsmith moved to solidify a level of debt service for the Lower County Transfer Station utilizing the REET 1 (Real Estate Excise Tax First Quarter of a percent) funding stream at 75% of the debt service required for the duration of loan PC23-96103-132. Chairman Osiadacz seconded. Motion carried 2-0.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

APPROVED

9/2/2025

The Board determined that for the week of July 28, 2025, they would post the following on their Facebook page: Kittitas County Fair Exhibitor submission opens on 8/1/2025 and closes at 5:00 p.m. on 8/15/2025.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

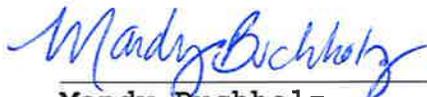
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

Meeting concluded at 9:25 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman