

**COMMISSIONERS' MINUTES
KITTTITAS COUNTY, WASHINGTON
BOCC CONF. ROOM
REGULAR MEETING**

MONDAY

11:00 A.M.

June 23rd, 2025

Board members present: Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Board members absent: Chairman Laura Osiadacz

Others: IT Director Doug Fessler; Assistant IT Director Zane Kinney; Admin Assistant Grant Shimada

REGULAR MEETING

IT STUDY SESSION

COMMISSIONERS

At 11:00 a.m. Vice-Chairman Cory Wright opened the Information Technology Study Session.

CITIZEN COMMENTS

There were no citizen comments.

CONTRACT

PUBLIC WEBSITE AND INTRANET

IT

Assistant IT Director Zane Kinney is requesting Board approval for a contract with a 3rd party website developer, Diagram, Inc. IT has budgeted \$100k in the Enterprise Technology Fund to help cover the 1st year of expenses. PH will also be contributing a \$50k Grant they were awarded towards this project. Commissioner Brett Wachsmith moved to approve the contract. Vice-Chairman Cory Wright seconded, motion passed; 2:0.

The Board made a request for IT to put together a discovery packet that goes over the process of creating a new County brand/seal.

REQUEST

APPLICATION DEVELOPER POSITIONS I, II, AND III

IT

Assistant IT Director Zane Kinney is requesting Board approval for a new Application Developer tiered position system. IT has worked with HR to create this new tiered system: Application Developer I, II, and III. Current members of the application developer team will be placed at tier I. Commissioner Brett Wachsmith moved to approve the new Application Developer position tier system. Vice-Chairman Cory Wright seconded, motion passed; 2:0.

DISCUSSION

EXECUTIVE SESSION

IT

At 11:15 a.m. Vice-Chairman Wright announced the Board would recess into an executive session for 10 min with Doug Fessler, IT Director, under RCW 42.30.110 (1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 11:25 a.m. the Board reconvened out of Executive Session. The Board decided to extend Doug Fessler's goal for training to the end of the year.

OTHER BUSINESS

COMMUNICATION FORM

IT

Assistant IT Director Zane Kinney is working on a form that will be used to assess what the County's communication mission is.

OTHER BUSINESS

BURN BAN GIS MAP

IT

Commissioner Wright requested IT to develop a GIS map that illustrates the different burn zones for public clarity. This map will allow users to locate their zone by searching for their parcel number.

MEETING CONCLUSION

COMMISSIONERS

At 11:38 a.m., Commissioner Wachsmith concluded the Information Technology Study Session.

IT Administrative Assistant

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Grant Shimada



Laura Osiadacz, Chairman