

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 2, 2025

Board members present: Chairman Laura Osiadacz and Commissioner Brett Wachsmith. Excused: Vice-Chair Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Administrative Assistant; Doug Fessler, IT Director; Bryan Elliott, Auditor; Amy Cziske, Treasurer; Mike Hougardy, Assessor; Zack DeHaven, Budget & Finance Director and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

PUBLIC COMMENT - N/A.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 30, 2025.

RESOLUTION 2025-106

TOURISM STRATEGIC PLAN

AUDITOR

Commissioner Wachsmith moved to approve Resolution No. 2025-106, a Resolution Adopting the Kittitas County Tourism Strategic Plan, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

RESOLUTION 2025-107

TREASURERS OFFICE HOURS

TREASURER

Commissioner Wachsmith moved to approve Resolution No. 2025-107, a Resolution Authorizing the Change of Office Hours for the Kittitas County Treasurer's Office, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

APPROVED

06/17/2025

Commissioner Wachsmith moved to approve Resolution No. 2025-108, a Resolution Authorizing the Change of Office Hours for the Kittitas County Assessor's Office, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

DISCUSSION

TWO PAF'S FOR I.T. STAFF

I.T.

Doug Fessler, IT Director, explained that he was following up with the Board from his Study Session last week. He stated that the requests for reclassification are for Bill Davis, Network Systems Administrator III, to IT Infrastructure Manager and Russ Stefanovich from Support Technician to Lead Support Technician. He reminded the Board that the goal was to fill the positions through internal promotion and stated that the vacancies of the old positions will not be backfilled, noting that these are not new FTE's. Commissioner Wachsmith moved to approve two PAF's for reclassification as presented for Bill Davis and Russ Stefanovich. Chairman Osiadacz seconded. Motion carried 2-0.

DISCUSSION

COMMUNICATIONS DIRECTOR

CSC

Doug Fessler, IT Director & Zack DeHaven, Budget and Finance Director, explained that they were present representing the County's Central Services Committee (CSC) to determine how the Board would like to move forward with regard to a Communications Director. They explained that they have been given different direction from different Board members, and the CSC is developing their projects for the year and ranking them, and wants to figure out if this is one they should work on. There was discussion on the options the Board has for how to proceed. The Board expressed concerns for the financial component of this position as well as the logistics of where they would be housed. The Board wasn't in line with going out and hiring one at this time, and there was discussion on contracting services that are available, and the Board discussed concerns with what the product would be from a contractor. The Board also discussed being "fired" from their previous Communications Director and the ability for a PR Firm to also fire them. They discussed interest in seeing how this role would work with the other County employee PIO's and what that would look like. Direction given to bring back a preliminary analysis.

EXECUTIVE SESSION

COMMISSIONERS

At 9:20 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session for 5 minutes, with Julie Kjorsvik, Clerk of the Board, under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually, over the past week.

Meeting concluded at 9:54 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman