

KITTITAS COUNTY
FINANCE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Regular Meeting

THURSDAY	1:30PM	MAY 15, 2025
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Board members present: Chairman Laura Osiadacz, Commissioner Cory Wright, Commissioner Brett Wachsmith

Staff Present: Brian Auditor, Bryan Elliott, Budget and Finance Director, Zack DeHaven, Treasurer, Amy Cziske, Kylee Wuesthoff, Andrew Yoder, Sue Patterson, Reid Burbank

Others:

1. **Call to Order:** 1:32PM
2. **Citizen Comments** – None
3. **Review call for the Budget Memo (Decision)**

Commissioner Wright makes a motion to approve the budget memo as presented by Mr. Elliott, Commissioner Wachsmith seconded the motion and the motion passes unanimously

4. **Update status of Cayenta software implementation (Discussion)**

Mr. Elliott gave an update on the Cayenta Software implementation. The Time Entry feature has been pushed till mid-June in favor of optimization. The Treasures office will implement the Teller software on Aug 1st.

5. **Finalize REET 1 funding Debt Obligation for Lower County Transfer Station (Decision)**

Zack DeHaven recommended that the board finalize the level of REET 1 committed to fund the Lower County Transfer Station. A resolution was previously approved for not less than 50% of the loans payment to come from REET 1. The options presented included commitments of 50%, 75%, and 100%. Debt Service is expected to commence this year 2025 with the first payment in the amount of \$163K due on June first. Commissioners Osiadacz and Commissioner Wright would like the impacts to the solid waste fee structure that would result from the options presented.

No decision made – More information regarding impact to solid waste fee structure requested.

APPROVED

6-3-25

6. Union Negotiation and Contract Impacts (Discussion)

Zack DeHaven gave a summary of the final financial impact of Union Contracts for 2025. Tabled data presented the impacts of all seven contracts on the County’s Budget.

7. Final Preliminary Review of Budget Amendments (Discussion)

Zack DeHaven outlined the proposed budget amendments. This was for discussion purposes only, if approved these amendments will be presented on the next consent agenda to schedule a public hearing. The Board had no objections.

8. Review and Certification of the County’s Capital Assets (Decision)

After reviewing the final Capital Asset Schedules, Zack DeHaven recommends the County Commissioners to approve and sign the County’s Capital Assets Certificate.

Commissioner Wright makes a motion to sign the Certificate of the County’s Capital Assets. Commissioner Wachsmith seconded the motion and passed unanimously.

9. TV District (Discussion)

Amy Cziske presented the TV District Financials and stated how much work it is for the Treasurers staff. Discussion of dissolving the district was had. Commissioner Wright would like to wait and see how the new Broadband service impacts the TV services. A meeting with the district will follow.

10. Other Business- None

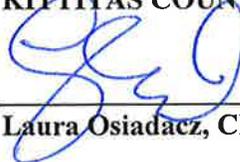
Meeting adjourned at 2:07 PM

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Sue Patterson

Accountant Assistant II



Laura Osiadacz, Chairman