

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONF. ROOM
REGULAR MEETING**

MONDAY

11:00 A.M.

April 28th, 2025

Board members present: Chairman Laura Osiadacz and Commissioner Brett Wachsmith.

Board members absent: Vice-Chairman Cory Wright

Others: IT Director Doug Fessler; Assistant IT Director Zane Kinney; Network/System Admin III Bill David; Admin Assistant Grant Shimada

REGULAR MEETING

IT STUDY SESSION

COMMISSIONERS

At 11:02 a.m. Chairman Laura Osiadacz opened the Information Technology Study Session.

CITIZEN COMMENTS

There were no citizen comments.

Request

Approval for Lumifi MDR Renewal

IT

IT Director Doug Fessler requested for the Board to approve the renewal of the County's annual 1-year Lumifi (formerly Critical Insight) MDR service. The Board had no questions and Commissioner Brett Wachsmith motioned to approve the renewal. Chairman Laura Osiadacz and Commissioner Wachsmith approved. Renewal passed; 2:0.

Discussion

Lumifi Incident Response Development Plan

IT

The IT department is working on a contract with Lumifi Cyber Inc. to assess, develop, and train staff on how to respond to technology related incidents and emergencies. Lumifi will provide a training simulation that the Board was invited to participate in. This project will be funded through the State & Local Cybersecurity Program Grant; a state fund received by the Sheriff department who allocated a portion for IT projects. Lumifi is currently drafting an SOW that IT will process through the County's legal team and submit to a BoCC Agenda Session.

Discussion

County's Public Website Rebuild Project

IT

The County's intranet is now an outdated design with outmoded features that can no longer provide the necessary services to accommodate the County. Assistant IT Director Zane Kinney briefly explained that the County's intranet function is to act as an administrator for the public

website. In order to move away from the County's intranet, the public website needs to be rebuilt. Zane and Deputy Public Health Director Erin Moore believe they have found a candidate who has an impressive portfolio of website building for organizations such as the Seattle Children's Hospital. The new public website would be built on Umbraco, a multi-site platform with an admin panel that allows authorized users to manage their content on their department's webpage.

This project will be funded by a Grant that the Public Health Department received with a spending deadline of late June. \$100K was also budgeted in the Enterprise Technology Fund to partially assist with funding as this is expected to cost five figures.

Other Business

Phase Tracker

IT

The County has a historic issue of not communicating project updates to all staff affected which has caused some inaccurate information to be passed around. Doug Fessler and Zane Kinney have internally discussed a project "Phase Tracker" that would inform staff the stage a project is in. This tracker would have multiple stages: Planning and site selection, design development, funding and approvals, construction, commissioning and move in. There are ideas to have this be a physical report illustrating the different stages or an online app that would be integrated in CAMAS. It would be easily accessible to County employees with Multi-Level Authorizations giving different access levels. The Board is supportive of this and would like IT to assist with the development process.

Other Business

Management Retreat

IT

The Board recently had their management team retreat that addressed the County's budget. IT suggested a service level analysis exercise at the budget retreat that could help DH/EO visualize their financial climate and help departments better align their financial plans with the Board's vision.

MEETING CONCLUSION

COMMISSIONERS

At 11:46 a.m., Chairman Osiadacz concluded the Information Technology Study Session.

Information Technology Department

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Grant Shimada, Admin Assistant



Laura Osiadacz, Chairman