

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

APRIL 7, 2025

Board members present: Vice-Chair Cory Wright and Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Administrative Assistant; Chelsey Loeffers, Public Health Director and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

PUBLIC COMMENT - N/A.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 4, 2025.

CONTRACT

CONSOLIDATED CONTRACT AMENDMENT

PUBLIC HEALTH

Commissioner Wachsmith moved to approve and authorize Chelsey Loeffers, Public Health Directors signature on Amendment #2 of the Consolidated Contract (Con-Con), as discussed. Vice-Chairman Wright seconded. Motion carried 2-0.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

APPROVED

4-15-25

The Board determined that for the week of April 7, 2025, they would post the following on their Facebook page: Solid Waste Earth Day/Compost Giveaway Event April 19th, 2025; Treasurer's Office Upper County Hours for Tax Payments; and Two-Week turnaround announcement from CDS.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

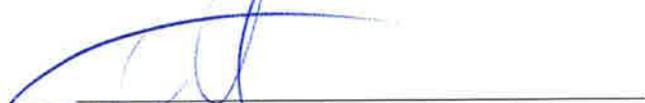
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:11 a.m.

OFFICE ADMINISTRATOR

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Cory Wright, Vice-Chairman