

**KITTITAS COUNTY  
HR STUDY SESSION MINUTES  
BOCC CONFERENCE ROOM, 205 W 5<sup>TH</sup> AVE., ROOM 108, ELLENSBURG  
Regular Meeting**

**TUESDAY**

**10:00 AM**

**3/25/2025**

**Board Members Present: Laura Osiadacz, Cory Wright, Brett Wachsmith**

**Others Present: Jeanne Killgore**

**CALL TO ORDER**

The meeting was called to order at 10:00 AM.

**CITIZEN COMMENTS (1 MINUTE TIME LIMIT)**

None.

**DISCUSSION – SALARY SURVEY**

HR Director Killgore provided the Board with information about past employee salary surveys, noting that 2025 would be a year when the County would typically conduct a survey. However, the Board implemented salary survey data and significant changes to the non-union salary wage structure less than a year ago. The Board expressed interest in getting finance's perspective on the topic and will revisit the discussion at a later date.

**DISCUSSION/DECISION – SAFETY MANUAL UPDATE**

Director Killgore requested direction from the Board to work with Shield of Armor to review the County's safety manual and assist in necessary updates. She explained that the cost to implement updates will be approximately \$1,200. The Board provided direction to move forward.

**OTHER BUSINESS**

None.

**CONCLUDED**

The meeting was concluded at 10:07 AM.

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Jeanne Killgore, HR Director

  
\_\_\_\_\_  
Laura Osiadacz, Chair