

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MARCH 18, 2025**

Board members present: Vice-Chairman Cory Wright and Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Patti Stacey, Facilities Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Cameron Curtis, Engineer; Sarak Keith, Superior Court Administrator; Lisa Murray, Chief Administrator; Adren Thomas, Water Resource Program Manager; Ed Buntin, Jail Lieutenant; Josh Fredrickson, Public Works Director; Nancy Shaft, Chief Administrative Deputy; Kasey Knutson, Human Services Manager; Patricia Todd, Deputy Prosecutor III; Mindy DeLozier, Accounting Assistant III; and 2 members of the public.

**CALL TO ORDER**

Vice-Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Vice-Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Stephanie Hartung, Chief Civil Deputy Prosecutor, introduced Patricia Todd, Deputy Prosecutor II, who will be changing from criminal to civil in the Prosecutor's office.

Lisa Murray, Chief Administrator, introduced Mindy DeLozier, as their Accounting Assistant III.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Wachsmith moved to remove Consent Item C and to approve the Agenda, as amended. Vice-Chairman Wright seconded. Motion carried 2-0.

## CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Wachsmith moved to approve the Consent Agenda, as amended, noting Consent Item C was removed from consideration. Vice-Chairman Wright seconded. Motion carried 2-0.

## MINUTES

DATE	MINUTES
2-5-2025	Sheriff Study Session
2-24-2025	CDS Study Session
2-24-2025	DPW Study Session
2-25-2025	HR Study Session
2-26-2025	PH Study Session
2-27-2025	Declaration of Emergency
3-3-2025	BoCC Office Admin Meeting
3-4-2025	BoCC Public Hearings (3)
3-4-2025	BoCC Agenda Session
3-10-2025	BoCC Office Admin Meeting
3-10-2025	CDS Study Session
3-10-2025	NW Forest Plan Comment Letter
3-10-2025	DPW Study Session

## SPECIAL EVENT                      HI-90 GRINDY - 90 MILE BICYCLE RIDE                      COMMISSIONERS

Approve a Special Event Application to hold the HI-90 Grindy - 90 Mile Bicycle Ride, on Saturday June 7, 2025, and to grant a waiver to Kittitas County Code Chapter 5.20.100 - Penal Bond - Bond of Indemnity, conditioned upon recommendations provided by the Kittitas County Sheriff, Public Health, Public Works, Solid Waste, Treasurer, Prosecutor, and Fire Marshal.

**REQUEST TO APPROVE A RESOLUTION ADOPTING THE DISTRIBUTION OF THE 2025 HOTEL/MOTEL TAX FUND GRANTS - KITTITAS COUNTY: ITEM WAS REMOVED AT THE REQUEST OF THE AUDITOR.**

**RESOLUTION 2025-059****CANCEL TAXES EXPIRED PARCEL****TREASURER**

Approve Resolution No. 2025-059, To Cancel Taxes Assessed Upon Expired Parcel #954845 Pursuant to RCW 84.48.065.

**RESOLUTION 2025-060****UPPER CO. SENIOR CENTER****PUBLIC HEALTH**

Approve Resolution No. 2025-060, To Fund and Approve Professional Services Agreement with Upper Kittitas County Senior Center Through the Kittitas County Mental Health Tax To Support Mental Health Services and Programs.

**RESOLUTION 2025-061****COURT ADVOCATES FOR CHILDREN****SUPERIOR COURT**

Approve Resolution No. 2025-061, Ratifying and Specifying Funding for the Memorandum of Understanding (MOU) Between Kittitas County Superior Court and Court Advocates for Children for Kittitas County.

**RESOLUTION 2025-062****MERIT RESOURCES****SUPERIOR COURT**

Approve Resolution No. 2025-062, Specifying Funding for the Memorandum of Understanding (MOU) Between Kittitas County Superior Court and Merit Resources.

**CONTRACT****WA ASSOCIATION OF SHERIFFS & POLICE CHIEFS****SHERIFF**

Acknowledge a Contract between the Washington Association of Sheriffs and Police Chiefs (WASPC) and the Kittitas County Sheriff's Office, regarding the Kittitas County Jail Achieving Initial Jail Accreditation through the WASPC Law Enforcement Accreditation Program.

**AGREEMENT****THE WATERSHED CENTER****SHERIFF**

Acknowledge a Professional Services Agreement between Kittitas County by and through its Sheriff's Office and The Watershed Center, to develop a wildfire recovery plan template, through June 30, 2025.

**RESOLUTION 2025-063****JAIL RENOVATION TASK 1 & T1 PROJECT****SOLID WASTE**

Approve Resolution No. 2025-063, Awarding a Contract for the Jail Renovation Task 1 Jail T1 Project, and to Authorize the Chair to Execute Documents with Belsaas & Smith Construction, Inc.

**RESOLUTION 2025-064****2024 CATERPILLAR 930 LOADER****SOLID WASTE**

Approve Resolution No. 2025-064, To Purchase a 2024 Caterpillar 930 Loader, from NC Machinery off the Sourcewell contract, in the amount of \$183,181.05 after the trade in of the existing 2014 Loader.

**REQUEST TO QUALIFICATIONS****RODEO ARENA SEATING****SOLID WASTE**

Approve a Request for Qualifications to provide professional architectural and engineering services necessary for taking the existing 50% design and development of the Kittitas County Event Center Rodeo arena seating to 100% construction documents, to be submitted by April 4, 2025, at 2:00 p.m. in the Kittitas County Board of Commissioners Office, 205 West 5<sup>th</sup> Avenue, Suite 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2025-065****TOWN OF S. CLE ELUM****PUBLIC WORKS**

Approve Resolution No. 2025-065, Approving the 2025 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with the Town of South Cle Elum.

**RESOLUTION 2025-066****ELLENSBURG WATER COMPANY****PUBLIC WORKS**

Approve Resolution No. 2025-066, Authorizing the Chair's Signature on an Interlocal Agreement between the Kittitas County Flood Control Zone District and the Ellensburg Water Company.

**RESOLUTION 2025-067****WATER RIGHT PURCHASE & SALE AGREEMENT****PUBLIC WORKS**

Approve Resolution No. 2025-067, Ratifying the Chair's Signature on the First Amendment to Water Right Purchase and Sale Agreement, dated March 4, 2025.

**CORRESPONDENCE**

Vice-Chairman Wright noted receipt of an email Pat Kelleher, dated March 13, 2025, regarding a recreation funding request in the amount of \$100,000.00 from the Kittitas County Recreation Fund REET 2 Capital Funds.

**ADMINISTRATIVE MATTERS - NONE****CITIZEN COMMENTS**

Pat Kelleher provided written comments and requested support the role of funding capital recreation improvements by getting into the operational and daily maintenance of specific recreation sites.

**BOARD DISCUSSION/DECISION ITEMS - NONE****MISCELLANEOUS - NONE**

## **EXECUTIVE SESSION**

At 10:18 a.m. Vice-Chairman Wright announced the Board would recess into Executive Session for 15 minutes with Josh Fredrickson, Public Works Director, Cameron Curtis, Engineer, Stephanie Hartung, Chief Civil Deputy Prosecutor, Patricia Todd, Deputy Prosecutor III, and Arden Thomas, Water Resource Program Manager, RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action was anticipated.

At 10:33 a.m. the Board reconvened out of Executive Session.

The Board directed Staff to bring forward documents at a later date for consideration from the Prosecutors office.

## **ADJOURNMENT**

The meeting concluded at 10:33 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Cory Wright, Vice-Chairman