

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 17, 2025

Board members present: Chairman Laura Osiadacz; Vice-Chair Cory Wright; Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Admin Assistant; Reid Burbank, Finance Manager - DPW; Josh Fredrickson, Public Works Director; and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 14, 2025.

LETTER

NWFP - COMMENT LETTER ON AMENDMENTS

COMMISSIONERS

Vice-Chairman Wright moved to approve and ratify Board signature on a letter to Jacque Buchanan, Regional Forester Re: The Northwest Forest Plan Amendment Draft Environmental Impact Statement Comments as presented. Commissioner Wachsmith seconded the motion. Motion carried 3-0.

AGREEMENT

COLLECTIVE BARGAINING

HUMAN RESOURCES

Item pulled.

AGREEMENT

COLLECTIVE BARGAINING

HUMAN RESOURCES

Vice-Chairman Wright moved to approve a Collective Bargaining

Agreement between Kittitas County and Local 760 (Jail - Non-Uniformed) as presented. Commissioner Wachsmith seconded the motion. Motion carried 3-0.

REQUEST

RECLASSIFY - ACCOUNTANT I

PUBLIC WORKS

Josh Fredrickson, Public Works Director explained that in reviewing the duties of his Accountant I and comparing them to the work being performed it's appropriate in his opinion to reclassify the employee to an Accountant II. He stated he would not be replacing the Accountant I. The Board directed Mr. Fredrickson to prepare a PAF for Board signature as discussed.

APPOINTMENT

CALLINS 1/10TH OF 1%

COMMISSIONERS

Commissioner Wachsmith explained that in following up on the Appointment request from March 3, 2025 regarding an out-of-town mailing address for Debbie Callins, that the reason for it at this time is they are relocating here and renting but selling their home in Kennewick and when that is complete they will update mailing address to Ellensburg. Vice-Chairman Wright moved to approve the request to Appoint Debbie Callins to a two-year term effective immediately and to expire December 31, 2026, on the Kittitas County 1/10th of 1% Mental Health Tax Fund Committee as presented. Commissioner Wachsmith seconded the motion. Motion carried 3-0.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of March 17, 2025, they would post the following on their Facebook page: Treasurer's Office New Payment Website; New Solid Waste Facility Update; How Do You Define Economic Development Chamber Survey - Possibly.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Julie Kjorsvik, Clerk of the Board stated that over the weekend a request came in from FISH for Letters of Support Re: Renovating Ellensburg's Food Pantry. She stated that they are due by Wednesday so if the Board could review and determine if they would like to submit letters to Senator Murray and Senator Cantwell we can ratify them the following week at the BoCC Admin Meeting.

Meeting concluded at 9:43 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman