

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MARCH 10, 2025

Board members present: Chairman Laura Osiadacz; Vice-Chair Cory Wright; Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Zack Dehaven, Assistant Finance Director; Josh Fredrickson, Public Works Director; and two members of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

PUBLIC COMMENT -

Amy McGuffin, CEO Kittitas County Chamber informed the Board that they got their BDO Rating Application submitted. She also extended an invitation to them to attend the Chamber Gala on March 20th for their Business Awards @ Sweetwater Ranch at 5:30 p.m.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers. * *Note there were no PAF's this week.*

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 7, 2025.

ACTION

PERSONEL ACTION FORM - STIPENEND

PUBLIC WORKS

Josh Fredrickson, Public Works Director, discussed with the Board a PAF for Noxious Weed Employee Marc Eylar. He explained that the PAF was for a stipend for Broadband GIS work for the County's BEAD Application that was applied for. He stated that the Consultant has agreed to reduce his fee by the amount of the stipend (\$5,000). He also indicated that working with HR and Legal they will reimburse

the employee's PTO that was used to perform the work and he would have the authority to make the contract amendment. Commissioner Wright moved to approve the PAF for Marc Eylar as presented and direct Director Fredrickson to make the Contract Amendment as discussed. Commissioner Wachsmith 2nd. Motion carried 3-0.

REQUEST

BUDGET AMENDMENT

PUBLIC WORKS

Josh Fredrickson, Public Works Director, requested the Board's initial approval on a Budget amendment for \$90,000.00, to hire two temporary flaggers for the Chip Seal Program. He explained that the Auditor's Office was present today if there were any questions, but the process is to get the Board's initial approval and then it will come to them formally when the Auditor's Office brings forward their first cycle of budget amendments. This will allow him to begin hiring with HR. The Board approved Director Fredrickson to move forward as discussed.

LETTER

ODD FELLOWS LODGE

COMMISSIONERS

Commissioner Wright moved to approve and authorize Board signature on a letter to the Odd Fellows Lodge as discussed previously with Public Health during their last Study Session, as presented. Commissioner Wachsmith 2nd. Motion carried 3-0.

DISCUSSION

STAFF REPORT REQUIREMENT

COMMISSIONERS

Julie Kjorsvik, Clerk of the Board asked for clarification on the BoCC's intent for their requirement for Staff Reports. She stated that she understood from an Elected's Admin that they are not required to do them and therefore are not submitting them. Ms. Kjorsvik explained the importance of it being consistent to all departments/offices having meetings with the Board. She stated she feels the Board has the authority to require them for anyone wanting to meet with the Board and that it should be across the Board or not at all. The Board agreed and stated that they would like to see them for all their meetings.

UPDATE

WHITE BOARD

COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of March 10, 2025, they would post the following on their Facebook page: The County's 2024 - 2026 Developmental Disabilities Plan adopted on 3/4/2025; Kittitas County's Code of the West; NW Forest Plan Comment Letter if approved at BoCC Meeting on 3/10/2025 at 10:00 a.m.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

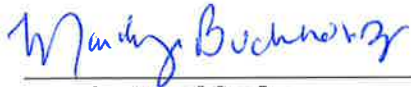
Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:44 a.m.

OFFICE ADMINISTRATOR

Mandy Buchholz**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Laura Osiadacz, Chairman