

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MARCH 4, 2025**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Darren Higashiyama, Chief Deputy; Kyra Tirey, Emergency Management Specialist; Kasey Knudson, Human Services Manager; Chad Bala, CDS Director; Patti Stacey, Facilities Maintenance Director; Arden Thomas, Water Resource Program Manager; Josh Fredrickson, Public Works Director; Chris Whitsett, Inspector; Brian Carlson, Budget & Finance Director; Clay Myers, Sheriff; Cameron Curtis, Engineer; Jamey Ayling, Planning Manager; Stephanie Hartung, Chief Civil Deputy Prosecutor; Katie Odiaga, Accountant II; and 4 members of the public.

**CALL TO ORDER**

Chairman Osiadacz called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Osiadacz led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Wright moved to remove Consent Item U and to approve the Agenda, as amended. Commissioner Wachsmith seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended, noting Consent Item U was removed from consideration. Commissioner Wachsmith seconded. Motion carried 3-0.

## MINUTES

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2-10-2025	Public Works Study Session
2-11-2025	HR Study Session
2-11-2025	SW / Maint Study Session
2-17-2025	Cancelled - BoCC Admin Meeting
2-18-2025	BoCC Public Hearings
2-18-2025	BoCC Office Admin Meeting
2-18-2025	BoCC Agenda Session
2-24-2025	BoCC Office Admin Meeting

### SPECIAL EVENT

### YAKIMA RIVER CANYON MARATHON

### COMMISSIONERS

Approve a Special Event Application to hold the annual Yakima River Canyon Marathon and Half Marathon, on Saturday March 29, 2025, and to grant a waiver to Kittitas County Code Chapter 5.20.160 - Closing Hours, and Penal Bond, conditioned upon recommendations from various County departments.

### RESOLUTION 2025-048

### DEVELOPMENTAL DISABILITIES PLAN

### PUBLIC HEALTH

Approve Resolution No. 2025-048, Adopting the Kittitas County Developmental Disabilities Plan for 2024-2026.

### RESOLUTION 2025-049

### INDIRECT COST ALLOCATION PLAN

### PUBLIC HEALTH

Approve Resolution No. 2025-049, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2023, effective January 1, 2025.

### RESOLUTION 2025-050

### INDIRECT COST ALLOCATION PLAN

### PUBLIC HEALTH

Approve Resolution No. 2025-050, Adopting a Central Services Simplified Indirect Cost Allocation Plan for Budget Year 2025, and a Certificate of Cost Allocation Plan.

### CHANGE ORDER

### BELSAAS AND SMITH

### SOLID WASTE

Approve Change Order No. 3 with Belsaas and Smith Construction, for the

Lower Valley Transfer Station project.

**CHANGE ORDER**

**BELSAAS AND SMITH**

**SOLID WASTE**

Approve Change Order No. 4 with Belsaas and Smith Construction, for the Lower Valley Transfer Station project.

**AGREEMENT**

**DEPARTMENT OF ECOLOGY**

**SOLID WASTE**

Approve Amendment No. 1 to Agreement No. SWMLSWFA-2023-KiCoSW-00195 between the State of Washington Department of Ecology and the Kittitas County Solid Waste Department.

**RESOLUTION 2025-051**

**C.R. WALES INVESTMENT LLC**

**COMMISSIONER**

Approve Resolution No. 2025-051, to Acknowledge a Letter and Accept an Updated Timeline regarding a Lease Agreement between Kittitas County and C.R. Wales Investment LLC.

**AGREEMENT**

**PUBLIC SAFETY PSYCHOLOGICAL SERVICES**

**SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Public Safety Psychological Services, beginning March 3, 2025, through March 3, 2026.

**AGREEMENT**

**VANTAGE WATER SYSTEM**

**SHERIFF**

Acknowledge an increase in the monthly cost of water provided by Vantage Water System, to the Kittitas County Sheriff's Office.

**AGREEMENT**

**WA MILITARY DEPARTMENT**

**SHERIFF**

Acknowledge a Homeland Security Grant Program Agreement between the Washington State Military Department and the Kittitas County Sheriff's Office, in the amount of \$48,206.00, beginning September 1, 2024, through July 31, 2027.

**CONTRACT**

**FLOCK GROUP, INC.**

**SHERIFF**

Acknowledge a Contract between the Flock Group, Inc. and the Kittitas County Sheriff's Office, in the amount of \$66,500.00 for adding Flock cameras and data-sharing capabilities.

**SET PUBLIC HEARING**

**SEPA APPEAL & NON-PROJECT REZONE**

**CDS**

Approve Setting a Public Hearing to consider a SEPA Appeal and Non-Project Rezone CP-24-0001, for a land use change from Rural Working to Rural Recreation and rezone from Forest and Range to Rural Recreation, to be held on Tuesday March 18, 2025, at 2:00 p.m. in the Commissioners

Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**NEW CODE LANGUAGE SB 5290**

**CDS**

Approve Setting a Public Hearing to consider implementation of new Code language per Senate Bill 5290 to modernize and streamline local development project review, to be held on Tuesday March 18, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2025-052**

**LIQUID ASPHALT MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2025-052, to Award the Bid to Furnish Liquid Asphalt Materials for 2025, to Ergon Asphalt and Emulsions for Schedule A.

**RESOLUTION 2025-053**

**MAINTENANCE ROCK**

**PUBLIC WORKS**

Approve Resolution No. 2025-053, to Award the Bid to Furnish Maintenance Rock Materials for One Calendar Year Following Contract Execution and Authorize the County Engineer to Sign Contract Documents, to Ellensburg Cement Projects, Inc. for Schedules A, B, and C.

**RESOLUTION 2025-054**

**ASPHALT MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2025-054, to Award the Bid to Furnish Asphalt Materials for 2025, to Granite Construction Company and American Rock Projects, for Schedules A and B to ensure availability.

**RESOLUTION 2025-055**

**CRACK SEALANT MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2025-055, to Award the Bid to Furnish Crack Sealant Materials for 2025, to SealMaster Washington for Schedule A.

**RESOLUTION 2025-056**

**ROAD SAFETY IMPROVEMENT PLAN**

**PUBLIC WORKS**

Approve Resolution No. 2025-056, Adopting the Kittitas County Road Safety Improvement Plan for 2025-2027.

**REQUEST TO APPROVE A RESOLUTION TO AWARD THE CONTRACT FOR THE SEARCH AND RESCUE SITE PREPARATION PROJECT AND AUTHORIZE THE COUNTY ENGINEER TO EXECUTE THE SAME - ITEM REMOVED FROM THE AGENDA.**

**CORRESPONDENCE**

Chairman Osiadacz read an email into the record from Pat Kelleher, dated March 3, 2025, regarding BLM and Yakima RV Park.

## **ADMINISTRATIVE MATTERS - NONE**

## **CITIZEN COMMENTS**

Pat Kelleher provided comments on the redevelopment in the Yakima Canyon by the Bureau of Land Management, and encouraged the Board to enter into an agreement with them.

## **BOARD DISCUSSION/DECISION ITEMS**

### **ORDINANCE 2025-002**

### **ROSLYN RIDGE PUD & SHORT PLAT**

**CDS**

Bradley Gasawski, Planner I, reviewed a Staff Report for the Closed Record Hearing on the Roslyn Ridge Planned Unit Development & Short Plat. He said the Hearing Examiner held an open record hearing and issued a recommendation of approval with Findings of Fact, Conclusions of Law, and Conditions of Approval.

Vice-Chairman Wright moved to approve Ordinance No. 2025-002, Granting Approval to the Roslyn Ridge West Planned Unit Development (PD-24-00001) and Short Plat (SP-24-00004). Commissioner Wachsmith seconded. Motion carried 3-0.

## **MISCELLANEOUS - NONE**

## **EXECUTIVE SESSION**

At 10:25 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes with Stephanie Hartung, Chief Civil Deputy Prosecutor; Josh Fredrickson, Public Works Director; and Arden Thomas, Water Resource Program Manager, for 10 minutes, under RCW 42.30.110(b) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Possible action.

At 10:35 a.m. the Board reconvened out of Executive Session.

Vice-Chairman Wright moved to approve the Water Rights Purchase and Sale Agreement and to authorize the Water Resource Program Manager to sign documents. Commissioner Wachsmith seconded. Motion carried 3-0.

At 10:37 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes with Stephanie Hartung, Chief Civil Deputy Prosecutor; Josh Fredrickson, Public Works Director; and Chad Bala, CDS Director; under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing

body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 10:47 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:47 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 10:52 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:53 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 15 minutes with Josh Fredrickson, Public Works Director; Clay Myers, Sheriff; Darren Higashiyama, Chief Deputy; Patti Stacey, Facilities Maintenance Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Brian Carlson, Budget & Finance Director; and Zack DeHaven, Assistant Budget & Finance Director, under RCW 42.30.110(b) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 11:08 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:08 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 15 minutes with Josh Fredrickson, Public Works Director; Clay Myers, Sheriff; Darren Higashiyama, Chief Deputy; Patti Stacey, Facilities Maintenance Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Brian Carlson, Budget & Finance Director; and Zack DeHaven, Assistant Budget & Finance Director, under RCW 42.30.110(b) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 11:23 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:23 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 15 minutes with Josh Fredrickson, Public


Works Director; Clay Myers, Sheriff; Darren Higashiyama, Chief Deputy; Patti Stacey, Facilities Maintenance Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Brian Carlson, Budget & Finance Director; and Zack DeHaven, Assistant Budget & Finance Director, under RCW 42.30.110(b) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

At 11:38 a.m. the Board reconvened out of Executive Session. No action was taken.

#### **ADJOURNMENT**

The meeting concluded at 11:38 a.m.

**CLERK OF THE BOARD**

  
Julie Kjosrvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman