

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY	10:00 AM	2/25/2025
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Board Members Present: Laura Osiadacz, Cory Wright, Brett Wachsmith

Others Present: Clay Myers, Steve Panattoni, Chris Whitsett, Andrew Yoder, Stephanie Hartung, Christopher Horner, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

REQUEST TO APPROVE RESOLUTION IN THE MATTER OF REACTIVATING THE CITIZENS' ADVISORY COMMITTEE ON SALARIES FOR ELECTED OFFICIALS

HR Director Killgore presented a resolution to reactivate the Citizens' Advisory Committee on Salaries for Elected Officials. She commented that the new resolution includes an update in the committee's scope. Commissioner Wright moved to approve Resolution 2025-043 to reactivate the Citizens' Advisory Committee on Salaries for Elected Officials. Commissioner Wachsmith seconded the motion. Motion was approved; 3:0.

DISCUSSION/DECISION – REQUEST FOR TEMPORARY STIPEND

Chief Civil Deputy Hartung requested approval to provide a temporary \$1,500/month stipend to one of the Prosecutor's Legal Assistants for assuming Public Records Officer duties while one of the Deputy Prosecutors is on leave. The Board provided direction to move forward with the temporary stipend.

DISCUSSION/DECISION – DEPUTY CORONER SALARIES

Director Killgore presented a request to move the Deputy Coroner position to pay grade 2 on the non-union wage matrix and provide access to the full nine-step wage scale. She added that this was incorporated into the Coroner's 2025 budget, but was not presented as a personnel request. The Board approved the request.

DISCUSSION/DECISION – JAIL GRANT UPDATE

Jail Superintendent Panattoni provided the Board with an update on the Jail's long-term grant. He summarized that the Jail will use grant funding to create several new positions, including one Jail Deputy, one Law Enforcement Clerk, and one Technologist. Commissioner Wright commented on the innovative nature of the work and requested that the Sheriff's Office increase their publication of these efforts so that the community is aware of the work being done in the Jail.

DISCUSSION/DECISION – COMMAND STAFF SALARIES

APPROVED

The Board discussed the salaries of the Command Staff and options for updating the resolution that currently defines their wages. Commissioner Wright moved to approve Resolution 2025-044 with the following amendments: retitle the resolution and remove language related to non-commissioned positions of the Command Staff. The Board will review options for non-commissioned positions at the next Sheriff's Study Session. Commissioner Wachsmith seconded the motion. Motion was approved; 3:0.

EXECUTIVE SESSION – RCW 42.30.110(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The Board entered executive session at 10:34 AM to discuss potential litigation for an anticipated length of 10 minutes. Anticipated action: none. The Board exited executive session at 10:44 AM with no action taken.

OTHER BUSINESS

None.


CONCLUDED

The meeting was concluded at 10:45 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Laura Osiadacz, Chair