COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
BOCC CONF. ROOM
REGULAR MEETING

MONDAY   **11:00 A.M.**   **February 24th, 2025**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; Commissioner Brett Wachsmith.

Others: IT Director Doug Fessler; Assistant IT Director Zane Kinney; Network/System Admin III Bill David; Admin Assistant Grant Shimada

REGULAR MEETING   **IT STUDY SESSION**   **COMMISSIONERS**

At 11:01 a.m. Chairman Laura Osiadacz opened the Information Technology Study Session.

CITIZEN COMMENTS

There were no citizen comments.

DISCUSSION   **Intranet Modernization Update**   **IT**

Assistant IT Director Zane Kinney updated the Board of IT's progress to move the County's intranet and public website to a new platform. 2 major systems of the County's intranet are the finance system and the asset management system. The finance system and its in-house built features are being transferred to a 3rd party software, Cayenta. The asset management system, FATS, is being moved to a 3rd party management system, Asset Panda.

IT is working on asset page configuration and consulting with multiple departments to workshop. IT is currently waiting on feedback.

The IT Department is considering Microsoft SharePoint as the County's new intranet platform. SharePoint integrates other Microsoft products which offer low-code-no-code development. It is researching if SharePoint, in combination Microsoft Purview, can provide records management features. Microsoft Purview is a record searcher giving County staff access to highly confidential and sensitive records that could put the County at legal risk due to a lack of procedure for record searching. Zane suggested for the Management team to address this concern as well as strongly recommending that IT not be the sole record searcher which would give IT staff access to sensitive data. Zane suggested putting together a multi-level authorization permission giving staff different levels of access in Purview.

APPROVED
07/15/2025

MEETING CONCLUSION   **COMMISSIONERS**

At 11:44 a.m., Chairman Osiadacz concluded the Information Technology Study Session.

Information Technology Department

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Grant Shimada, Admin Assistant

Laura Osiadacz, Chairman