

**KITTITAS COUNTY
PUBLIC WORKS STUDY SESSION MINUTES
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109
Regular Meeting**

MONDAY

1:30 PM

February 10, 2025

Board members present: Chairman Laura Osiadacz and Vice-Chairman Cory Wright.

Others: Josh Fredrickson, Arden Thomas, Cameron Curtis, Sally Kraft, Public Works; Stephanie Hartung, Prosecuting Attorney's Office.

At 1:30PM Chairman Laura Osiadacz opened the Public Works Study Session.

No Citizen Comments

REQUEST TO APPROVE A RESOLUTION AUTHORIZING AN EXTENSION TO THE CITY OF ROSLYN CEMETERY WATER MAIN EXTENSION PROJECT AWARD.

Josh Fredrickson requested to approve the resolution authorizing an extension of the payment conditions identified in the agreement for the Roslyn Cemetery Water Main Extension Project. The original contract awarded in September 2023 identified the completion date of December 31, 2023. Due to the timing of the project bid and award in 2023, the project did not begin construction until 2024. The project was completed in November 2024. Approximately \$8,000 has been paid for the design of the project. The remaining \$267,000 is accounted for in the fund balance and available to release for payment to the city. Chairman Laura Osiadacz moved to approve Resolution 2025-068 and Vice-Chair Cory Wright seconded the motion. Resolution 2025-068 approved.

PUBLIC WORKS FEES UPDATE

Josh Fredrickson briefed the Board of County Commissioners on the proposed permit fee schedule update. The current Board directed fee model is to achieve full cost recovery for permit activities, with discretion to set fees at 25 percent cost recovery. In addition to the current fee schedule, additional permit fees have been identified for consideration, including a Franchise Renewal fee, a Road Use Agreement fee, and Water Banking fees for the Roan Bank Water Rights that will serve a specific geographic area. The Board of County Commissioners directed staff to bring forth enabling documents and schedule a public hearing.

APPROVED

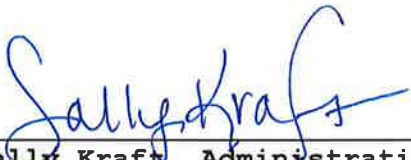
SAFETY PLAN BRIEFING

Cameron Curtis briefed the Board of County Commissioners on the 2025 Kittitas County Local Road Safety Plan. The Washington State Department of Transportation (WSDOT) administers federal funding for safety improvements through the Highway Safety Improvement Program (HSIP). Projects for the Safety Plan are identified by compiling crash data and analyzing the infrastructure around incident sites. Projects are developed utilizing this strategy and ranked by county staff on several conditions.

The Safety Plan is used to apply for grant safety funding. Previous HSIP projects have been authorized for 100% Federal Funding if the County obligates the construction funding within approximately 2.5 years of award.

The proposed final Safety Plan will be presented at the March 4, 2025 Agenda, in order to submit applications for funding by the March 15, 2025 deadline.

Meeting concluded at 1:48PM



Sally Kraft, Administrative
Assistant

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman