

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 10, 2025**

Board members present: Chairman Laura Osiadacz; Vice-Chair Cory Wright. Excused - Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Administrative Assistant; and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**PUBLIC COMMENT - NONE.**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 7, 2025.

**LETTER**

**NATIONAL CO. GOV MONTH**

**COMMISSIONERS**

Vice-Chairman Wright moved to approve and authorize Board signature on a letter to teachers inviting them & their students to participate in the National County Government Month Coloring Contest, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

**APPOINTMENT**

**PLANNING COMMISSION - JACKSON**

**COMMISSIONERS**

Vice-Chairman Wright moved to approve the appointment of Judith Jackson to the Kittitas County Planning Commission - District #3 Position for a 4-year term effective immediately and to expire 12/31/2028. Chairman Osiadacz seconded. Motion carried 2-0.

**APPOINTMENT****HAHC – BUECHLE CURTIS/BRODINE****COMMISSIONERS**

Vice-Chairman Wright moved to approve the appointments of Cassidy Buechel-Curtis (Upper Co. Council Rep.) & Janine Brodine (Member at Large) to the Kittitas County Homelessness & Affordable Housing Committee. Ms. Buechel-Curtis will be At Will and Ms. Brodine will be for a 2-year term effective immediately and to expire 12/31/2026. Chairman Osiadacz seconded. Motion carried 2-0.

**REQUEST****SHERIFF'S AWARDS CEREMONY – MEALS****COMMISSIONERS**

Vice-Chairman Wright moved to approve Kittitas County Sheriff's Office payment of meals served at the Kittitas County Sheriff's Office Awards Ceremony on 1/31/2025, as discussed at the Sheriff's Study Session under Other Business, in the amount of \$2,826.32. Chairman Osiadacz seconded. Motion carried 2-0.

**UPDATE****WHITE BOARD****COMMISSIONERS**

The Board reviewed their current whiteboard topics and provided status updates.

**DISCUSSION****COUNTY FACEBOOK****COMMISSIONERS**

The Board determined that for the week of February 10, 2025, they would post the following on their Facebook page: National County Government Month opportunity; an announcement that the County is no longer doing passports with alternative locations; Short Term Rental Survey.

**UPDATE****BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:25 a.m.

**KITTITAS COUNTY COMMISSIONERS**

OFFICE ADMINISTRATOR

  
Mandy Buchholz

KITTITAS COUNTY, WASHINGTON

  
Laura Osiadacz, Chairman