

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AUDITORIUM  
SPECIAL MEETING**

**TUESDAY**

**2:00 P.M.**

**FEBRUARY 4, 2025**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Shelise Smithgall, Administrative Assistant; Chad Bala, CDS Director; Bryan Elliott, Auditor; Stephanie Hartung, Chief Civil Deputy; Mandy Buchholz, Office Administrator, and 2 members of the public.

**PUBLIC HEARING**

**FISH FOOD BANK**

**AUDITOR**

At 2:00 p.m. **CHAIRMAN OSIADACZ** opened a Public Hearing to review the Final Project Performance on the Food Bank and Food Pantry Expansion with Friends in Service to Humanity (FISH) CDBG 21-62210-030.

**BRYAN ELLIOTT, AUDITOR**, explained the purpose of this hearing was to review the final project performance on the Food Bank and Food Pantry Expansion, as per the contract agreement.

**PEGGY MORACHE, FISH EXECUTIVE DIRECTOR**, and **JAY WAYMIRE, FISH DIRECTOR OF GROCERY OPERATIONS**, gave an update on the expansion process. They stated that the warehouse is 95% complete and that the commercial refrigeration is to be delivered and installed in the next 2 weeks. After that is finished, they will start the next phase, consisting of the pantry renovation. Ms. Morache thanked the Board for their help with this expansion project.

**THERE WAS NO ONE REQUESTING TO TESTIFY AND THE PUBLIC PORTION OF THE HEARING WAS CLOSED.**

**PUBLIC HEARING**

**RANCH AT SWAUK CREEK**

**CDS**

At 2:03 p.m. **CHAIRMAN OSIADACZ** opened a Public Hearing to Re-consider the Ranch at Swauk Creek Development Agreement (DA-24-00001) as Amended to Correct Scrivener's Errors Regarding Parcel Numbers and Statutes as Recommended by the Kittitas County Prosecuting Attorney.

**CHAD BALA, CDS DIRECTOR**, stated to the Board that in the original Development Agreement, there are 6 parcel numbers that are incorrect. Mr. Bala explained that parcel numbers can be retired when a property is subdivided. He stated that 5 of the incorrect parcel numbers in the original agreement were due to this issue and one was removed from the newly amended agreement for being listed as

an incorrect number. Mr. Bala stated that these scrivener's errors had been addressed with Stephanie Hartung, Chief Civil Deputy. Mr. Bala proposed a Minor Modification Procedure Process in which the Director of CDS would have the authority to make minor modifications to documents without Board approval if the modification does not change the main content of the document. He stated that for major modifications, a new Development Agreement would be written and brought before the Board.

THERE WAS NO ONE REQUESTING TO TESTIFY AND THE PUBLIC PORTION OF THE HEARING WAS CLOSED.

**RESOLUTION 2025-021    AMEND SWAUK CREEK DEVELOPMENT AGREEMENT                      CDS**


**VICE-CHAIRMAIN WRIGHT** moved to approve Resolution No. 2025-021, Authorizing an Amendment to the Ranch at Swauk Creek Development Agreement (DA-24-00001) to Correct Scrivener's Errors. **COMMISSIONER WACHSMITH** seconded the motion. Motion carried 3-0.

The meeting was concluded at 2:08 p.m.

**ADMINISTRATIVE ASSISTANT**

Shelise Smithgall  
Shelise Smithgall

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Laura Osiadacz, Chairman

# **KITTITAS COUNTY COMMISSIONERS**

**2:00pm Public Hearing**

**Regular Meeting**

**Tuesday February 4, 2025 - 2:00 PM**

**Commissioners' Auditorium**

**205 West 5th Room 109 - Ellensburg**

- 1. Public Hearing to Review Final Project Performance on the Food Bank and Food Pantry Expansion with Friends in Service to Humanity (FISH) CDBG 21-62210-030**
- 2. Public Hearing to Re-consider the Ranch at Swauk Creek Development Agreement (DA-24-00001) As Amended to Correct Scrivener's errors Regarding Parcel Numbers and Statutes as Recommended by the Kittitas County Prosecuting Attorney**