

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 4, 2025

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Josh Frederickson, Public Works Director; Mike Hougardy, Assessor; Jamey Ayling, Planning Manager; Stephanie Hartung, Chief Civil Deputy Prosecutor; Bryan Elliott, Auditor; Cameron Curtis, County Engineer; Kasey Knutson, Human Services Manager; Ed Buntin, Jail Lieutenant; Devin Duncan, Law Enforcement Clerk; Kady Porterfield, Event Center Director; Amy Cziske, Treasurer; Nancy Shaff, Chief Administrative Deputy, and one member of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
11/18/2024	2025 Budget Meetings
1/6/2025	Event Center Study Session
1/14/2025	HR Study Session
1/20/2025	BoCC Office Admin Meeting - Cancelled
1/21/2025	BoCC Office Admin Meeting
1/21/2025	BoCC Agenda Session
1/27/2025	BoCC Office Admin Meeting
1/27/2025	Event Center Study Session - Cancelled
1/27/2025	Executive Session
1/27/2025	Public Works Study Session

CALL FOR BIDS

OFFICIAL COUNTY NEWSPAPER

COMMISSIONERS

Approve a Notice of Call for Bids for qualified legal newspapers to be the Official County Newspaper, to be accepted until and read aloud on March 19, 2025, at 2:00 p.m. in the Kittitas County Board of Commissioners Office, 205 West 5th Ave. Room 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2025-022

KVEC INTERNAL OPERATIONS

AUDITOR

Approve Resolution No. 2025-022, Authorizing Amendment No. 1 to Contract LT-2024-001-KVEC-Internal-Operations-2024, in the additional amount of \$75,000.00, as well as correcting the effective date to January 1, 2024 as recommended by the Kittitas County Lodging Tax Advisory Committee.

RESOLUTION 2025-023

LEVIES FOR 2025 TAX COLLECTION

ASSESSOR

Approve Resolution No. 2025-023, Kittitas County Levies for 2025 Tax Collection.

MYLARS

THORP LANDING

CDS

Approve the Mylars Granting Final Approval of the Thorp Landing Plat (LP-23-00001 & LPF-25-00001).

SET PUBLIC HEARING

KITTITAS CO. FAIR RATES

EVENT CENTER

Approve Setting a Public Hearing to consider amending Rates for the Kittitas County Fair, to be held on Tuesday February 18, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING**EVENT CENTER RENTAL RATES****EVENT CENTER**

Approve Setting a Public Hearing to consider Amending Facility Rental Rates and Fee Schedule for the Kittitas Valley Event Center, to be held on Tuesday February 18, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2025-024**INTERLOCAL AG KCFD #7****TREASURER**

Approve Resolution No. 2025-024, Authorizing an Interlocal Agreement between Kittitas County and Kittitas County Fire Protection District No. 7 to have Kittitas County Fire District No. 7 process their own accounts payable and payroll warrants independent of the Kittitas County Auditor's Office Warrant Processing System.

RESOLUTION 2025-025**ASSESSED MOBILE HOME TAXES****TREASURER**

Approve Resolution No. 2025-025, To Cancel Taxes Assessed upon Mobile Home Taxes, in the total amount of \$310.39.

RESOLUTION 2025-026**PERSONAL PROPERTY TAXES****TREASURER**

Approve Resolution No. 2025-026, To Cancel Uncollectible Personal Property Taxes, in the total amount of \$8,229.01.

RESOLUTION 2025-027**AMENDMENT WA ST HEALTH CARE****SHERIFF**

Approve Resolution No. 2025-027, Authorizing Execution of an Amendment to the Interagency Agreement between Washington State Health Care Authority and Kittitas County Jail for Reentry Demonstration Initiative Project.

RESOLUTION 2025-028 INTERGOVERNMENTAL AG WA ST PARKS REC.**SHERIFF**

Approve Resolution No. 2025-028, Authorizing Execution of an Interlocal Agreement between Washington State Parks and Recreation Commission and Kittitas County, Washington for Boating Safety and Education Services.

GRANT**FEDERAL FINANCIAL ASST.GRANT WA ST PARKS REC.****SHERIFF**

Acknowledge the Federal Financial Assistance Grant Award Subrecipient Agreement between Washington State Parks & Recreation Commission and Kittitas County Sheriff's Office.

AGREEMENT**KITTITAS CO. / ROBIN READ****PUBLIC HEALTH**

Approve a Professional Services Agreement between Kittitas County Public Health and Robin Read, in the amount not to exceed \$ 7,500.00 to support

the County Plan for Developmental Disabilities implementation, Plan Updates, and Advisory Board capacity building, from January 1, 2025 - June 30, 2026.

RESOLUTION 2025-029 MENTAL HEALTH TAX / PUBLIC SCHOOLS PUBLIC HEALTH

Approve Resolution No. 2025-029, To Fund Kittitas County Public Schools through the Kittitas County Mental Health Tax to Support Mental Health Services and Programs in Schools.

RESOLUTION 2025-030 1/10th OF 1% MH TAX FUNDING AWARDS PUBLIC HEALTH

Approve Resolution No. 2025-030, To Award Funds from the 1/10th of 1% Mental Health and Chemical Dependency Tax as follows: Boys & Girls Club of the Columbia Basin \$306,988.00; Community Builders \$182,020.00; Comprehensive Health Care \$416,003.52; Kittitas County Friends of Animals \$60,000.00; Kittitas County Recovery Community Organization \$201,972.00; Kittitas County Superior Court \$45,376.00, from January 1, 2025 to December 31, 2026.

RESOLUTION 2025-031 1/10TH OF 1% SCHOOL FUNDING AWARDS PUBLIC HEALTH

Approve Resolution No. 2025-031, To Fund Kittitas County Public Schools through the Kittitas County Mental Health Tax to Support Mental health Services and Programs in Schools for 2025 as follows: Cle Elum/Roslyn School District \$143,600.00; Damman School District \$9,250.00; Easton School District \$19,300.00; Ellensburg School District \$313,750.00; Kittitas School District \$83,750.00; Thorp School District \$54,350.00 from January 1, 2025 to December 31, 2025.

SET PUBLIC HEARING LEASE CHEYENNE AIR LLC PUBLIC WORKS

Approve Setting a Public Hearing to consider a Lease with Cheyenne Air LLC for property located at the Kittitas County Airport, Bowers Field, to be held on Tuesday February 18, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

LEASE LEASE AMENDMENT - MITCHELL LOT H-33 PUBLIC WORKS

Approve a Lease Addendum between Kittitas County and Ron & Sonja Mitchell for Lot H-33 within the Aeronautical Area of Bowers Field, correcting errors in Exhibit C, approved with the original lease, from November 1, 2022 through October 31, 2027, at which time the new 5-year rental rate adjustment will be renegotiated.

RESOLUTION 2025-032 BUYBOARD NATIONAL PURCHASING COOP PUBLIC WORKS

Approve Resolution No. 2025-032, Authorizing Kittitas County Department of Public Works BuyBoard National Purchasing Cooperative Membership and Authorizing the Public Works Director to Execute said Interlocal Participation Agreement.

CALL FOR BIDS

CRACK SEALANT MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Crack Sealant Materials for Calendar Year 2025, to be accepted and opened on February 20, 2025, at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

LIQUID ASPHALT MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Liquid Asphalt Materials for Calendar Year 2025, to be accepted and opened on February 20, 2025, at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

ASPHALT MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Asphalt Materials for Calendar Year 2025, to be accepted and opened on February 20, 2025, at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

MAINTENANCE ROCK MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Bids to furnish Maintenance Rock Materials for Calendar Year 2025, to be accepted and opened on February 20, 2025, at 2:00 p.m. in the Kittitas County Public Works Office, 411 North Ruby, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2025-033 STANDARD TITLE VI/NON-DISCRIMINATION

PUBLIC WORKS

Approve Resolution No. 2025-033, Authorizing Chair Signature on the Standard Title VI/Non-Discrimination Assurances between Kittitas County and Federal Highway Administration and the Title VI Annual Accomplishment Update Report.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS

Pat Kelleher sent an email with an attachment dated January 27, 2025,

and asked that it be part of the public comments for today's Agenda, regarding the Yakima RV Park Kittitas County BLM Land Trade.

Pat Kelleher, provided public comment regarding the Yakima RV Park. He encouraged the Board to swap land with the BLM and reiterated documents submitted via email. Mr. Kelleher spoke on the benefits of the land swap and encouraged the Board to pursue it.

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

ADJOURNMENT

The meeting concluded at 10:22 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman