

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONF. ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

JANUARY 21, 2025

Board members present: Chairman Laura Osiadacz & Vice-Chairman Cory Wright. Excused - Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Admin Assistant; Jill Beedle, Lead Law Enforcement Clerk; Jeanne Killgore, HR Director; Patti Stacey, Facilities Director and 2 members of the public

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 17, 2025.

REQUEST

TEMP ATTORNEY POSITION - PROSECUTOR

HUMAN RESOURCES

Director Killgore requested on behalf of the Prosecutor's Office to hire a Temporary attorney. She stated that they are down 2 of the 5 Civil Attorneys and this would be for 18-20 hours a week for approximately 3-4 months and is budget neutral. She noted that the Attorney is Deputy Prosecutor Chris Horner's wife. Commissioner Wright moved to approve the request, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

ACKNOWLEDGE

LETTER FROM CITY OF ELLENSBURG

COMMISSIONERS

Commissioner Wright moved to acknowledge the letter from the City of

Ellensburg stating there would be no changes to City Council Representation for 2025 on County Boards, Committee's and Commissions. Chairman Osiadacz seconded. Motion carried 2-0.

RATIFY SPARKS & HOOPER PROCLAMATION COMMISSIONERS

Commissioner Wright moved to ratify Board signature on Proclamations for Judge Scott Sparks and Judge L. Candance Hooper, noting they were presented on January 10th, 2025. Chairman Osiadacz seconded. Motion carried 2-0.

LETTER XEROX TERMINATION - SHERIFF COMMISSIONERS

Commissioner Wright moved to approve and authorize Chair signature on a letter of termination between Xerox and the County Sheriff's Department, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

RESOLUTION 2025-010 USDA GRANT APPLICATION COMMISSIONERS

Commissioner Wright moved to approve Resolution No. 2025-010, a Resolution authorizing approval of submission of United States Department of Agriculture Rural Business Development Grant Application. Chairman Osiadacz seconded. Motion carried 2-0.

LETTER AUTHORIZE FACILITIES DIRECTOR SIGNATURE COMMISSIONERS

Commissioner Wright moved to authorize Facilities Director Patti Stacey's signature on a letter allowing a Contract Extension with Waste Management, as presented, noting it was for a one-time 30-month extension. Chairman Osiadacz seconded. Motion carried 2-0.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2025 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

UPDATE WHITE BOARD COMMISSIONERS

The Board reviewed their current whiteboard topics and provided status updates.

DISCUSSION COUNTY FACEBOOK COMMISSIONERS

The Board determined that for the week of January 20, 2025 they would post the following on their Facebook page: Short Term Rental Survey.

OTHER BUSINESS/GENERAL UPDATES

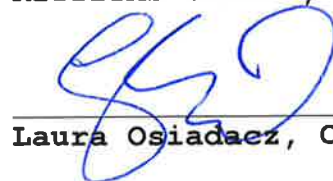
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:20 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman