

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

JANUARY 21, 2025

Board members present: Chairman Laura Osiadacz and Vice-Chairman Cory Wright. Excused: Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Cameron Curtis, Engineer; Darren Higashiyama, Chief Deputy; Zach Torrance-Smith, Planner I; Arden Thomas, Water Resource Program Manager; Jamey Ayling, Planning Official; Chris Whitsett, Inspector; Nancy Shaff, Chief Administrative Deputy; Bryan Elliott, Auditor; Kate Johnson, Communicable Disease Manager; Chad Bala, CDS Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; and one member of the public.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
9/23/2024	IT Study Session Minutes
10/16/2024	Budget Meeting
10/21/2024	Budget Meeting
10/24/2024	Budget Meeting
10/28/2024	IT Study Session
10/29/2024	Budget Meeting
11/25/2024	IT Study Session
12/17/2024	Public Hearings 2 pm
12/18/2024	HR Study Session
12/19/2024	Finance Study Session
12/23/2024	Event Center Study Session
12/23/2024	IT Study Session
12/23/2024	Public Health Study Session (Special)
12/23/2024	Public Works/CDS Study Session
12/25/2024	Public Health Study Session
1/6/2025	BoCC Office Admin Meeting
1/7/2025	BoCC Agenda Session
1/13/2025	BoCC Office Admin Meeting
1/13/2025	CDS Study Session Minutes
1/13/2025	Executive Session (11)
1/13/2025	Executive Session (10)
1/13/2025	Public Works Study Session
1/22/2025	Public Health Study Session

CONTRACT**DEPT. OF ENTERPRISE SERVICES****AUDITOR**

Acknowledge a Contract with the Washington State Department of Enterprise Services, for Designated Enterprise Procurement Solutions for Goods/Services.

RESOLUTION 2024-012**AUDITOR INTERNAL OPERATIONS****AUDITOR**

Approve Resolution No. 2025-012 Authorizing Amendment No. 1 to Contract

LT-2024-001-Auditor-Internal-Operations-2024, in the amount of \$32,970.00, as recommended by the Kittitas County Lodging Tax Advisory Committee.

RESOLUTION 2025-011

KCA INTERNAL OPERATIONS

AUDITOR

Approve Resolution No. 2025-011, Authorizing Contract LT-2025-001-KCA-Internal Operations-2025, in the amount of \$156,244.70, for the Kittitas County Auditor's Office to provide Staff support for the Lodging Tax Advisory Committee.

SET PUBLIC HEARING

FISH FOOD BANK EXPANSION

AUDITOR

Approve Setting a Public Hearing to review the final project performance on the Food Bank and Food Pantry Expansion with Friends in Service for Humanity (FISH-Ellensburg) funded by the Community Development Block Grant (CDBG) to be held on February 4, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CONTRACT

KITTITAS COUNTY HEALTH NETWORK

PUBLIC HEALTH

Approve Amendment #3 to the Contract between the Kittitas County Health Network and the Kittitas County Public Health Department, for Opioid Use Disorder Prevention, Treatment, and Recovery Project, effective September 1, 2022, through August 31, 2025.

CALL FOR BIDS

JAIL FACILITIES RENOVATION

MAINTENANCE

Approve a Notice of Call for Bids for the Kittitas County Jail Facilities Renovation Task I Jail T1, to be accepted until February 25, 2025, at 2:00 p.m. in the Kittitas County Commissioners Conference Room, and to authorize the Clerk to publish said notice.

AGREEMENT

DEPARTMENT OF JUSTICE

SHERIFF

Acknowledge the Federal Equitable Sharing Agreement and Certification with the Department of Justice for FY2024.

RESOLUTION 2025-013

1/10TH OF 1% LAW & JUSTICE AWARDS

SHERIFF

Approve Resolution No. 2025-013, Amending Resolution No. 2024-189, for funding as recommended by the Kittitas County Law & Justice Council, to be available on January 1, 2025.

AGREEMENT**WA MILITARY DEPARTMENT****SHERIFF**

Acknowledge a Grant Agreement between the Washington Military Department and the Kittitas County Sheriff's Office, for the State and Local Cybersecurity Grant Program, to assist with managing and reducing systemic cyber risk, from December 1, 2023, through July 31, 2026.

AGREEMENT**WA MILITARY DEPARTMENT****SHERIFF**

Acknowledge Amendment No. 1 to Grant No. E24-135, between the Washington State Military Department and the US Department of Homeland Security and the Kittitas County Sheriff's Office, to prevent against, and respond to terrorist attacks, and prepare the nation for threats and hazards that pose the greatest risk to the security of the United States, in the total amount of \$102,843.00, from September 1, 2023, through July 31, 2025.

RESOLUTION 2025-014**CY PRES FUNDING****SHERIFF**

Approve Resolution No. 2025-014, Accepting Funding for an Award from the Attorney General of Washington, Consumer Protection Division, That Was Allocated to Local Law Enforcement to Help Promote Firearms Safety Under RCW 19.86 and RCW 43.10, in the amount of \$140,000.00, through December 31, 2026.

RESOLUTION 2025-015**SMITHS DETECTION****SHERIFF**

Approve Resolution No. 2025-015, Authorizing Kittitas County Sheriff's Office to Purchase 1 Year Service Contract from Smiths Detection, in the amount of \$16,654.00 plus applicable sales tax, from October 11, 2024, through September 10, 2025.

MYLARS**NELSON VIEW PLAT****CDS**

Approve the Mylars Granting Final Approval of the Nelson View Plat (LP-24-00002 & LPF-24-00003).

SET PUBLIC HEARING**SWAUK CREEK DEVELOPMENT AGREEMENT****CDS**

Approve Setting a Public Hearing to Reconsider the Ranch on Swauk Creek Development Agreement for correcting scrivener's errors, to be held on February 4, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING**WATER DIST. NO. 2****CDS**

Approve Setting a Public Hearing to consider a Franchise Application by Water District No. 2 for a Non-Exclusive Sewer and Water Franchise in

Ronald, Washington, to be held on February 18, 2025, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

SEARCH & RESCUE SITE PREPARATION

PUBLIC WORKS

Approve a Notice of Call for Bids for the Search and Rescue Site Preparation, to be received until Thursday February 13, 2025, at 10:00 a.m. at the Kittitas County Public Works Department, at 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

LEASE

CARRERA HANGARS BOWERS FIELD

PUBLIC WORKS

Approve a Lease Addendum between Kittitas County and Cabbera Hangars Bowers Field, LP, to lease County land located at Bowers Field within the Aeronautical Area, from June 1, 2024, through May 31, 2029.

LEASE

BLUE YONDER AVIATION, LLC

PUBLIC WORKS

Approve a Lease Addendum between Kittitas County and Blue Yonder Aviation, LLC, for Lot H-40 within the Aeronautical Area of Bowers Field, from October 10, 2025, through September 30, 2030.

RESOLUTION 2025-016

BEAD GRANT PROGRAM

PUBLIC WORKS

Approve Resolution No. 2025-016, Authorizing Applications for Up to Seven Project Areas in Kittitas County to the Washington State Broadband Office for the Broadband Equity Access Deployment (BEAD) Grant Programs in the Total Amount of Up to \$90,000,000.00.

RESOLUTION 2025-017

PSE EASEMENT - BOWERS FIELD

PUBLIC WORKS

Approve Resolution No. 2025-017, Authorizing the Chair's Signature on the Puget Sound Energy Easement Document for a Non-Exclusive Utility Easement at Bowers Field.

RESOLUTION 2025-018

2024 WILDLIFE HAZARD EVAL. & MGT PLAN

PUBLIC WORKS

Approve Resolution No. 2025-018, Adopting the 2024 Wildlife Hazard Evaluation and Management Plan for Bowers Field.

RESOLUTION 2025-019

WATER RIGHTS PURCHASE

PUBLIC WORKS

Approve Resolution No. 2025-019, Ratifying the Chair of the County Commissioner's Signature on the Trust Water Rights Purchase and Sale Agreement for Certificate NOS. S4-83019-J and S4-85195-J with Suncadia Resort LLC and Authorizing Chair Signature on Closing Documents.

RESOLUTION 2025-020**WATER RIGHTS PURCHASE****PUBLIC WORKS**

Approve Resolution No. 2025-020, Ratifying the Chair of the County Commissioner's Signature on the Trust Water Rights Purchase and Sale Agreement for Certificate NOS. S4-83717-J, S4-8719-J, S4-85214-J, S4-85193-J and S4-85211-J with Suncadia Resort LLC and Authorizing Chair Signature on Closing Documents.

AGREEMENT**BILL CLARKE****COMMISSIONERS**

Approve an Agreement between Kittitas County and Bill Clarke, Attorney at Law & Gov't Affairs, in the amount of \$6,000.00 per month, and a monthly expense reimbursement amount of \$100.00 per month for routine expenses such as local mileage and parking, to act as the primary government affairs representative for the County before the State Legislature and State agencies, from January 1, 2025, through December 31, 2025.

ADMINISTRATIVE MATTERS - NONE**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Pat Kelleher sent an email dated January 17, 2025, and asked it be part of the public comments regarding the BEAD program benefits and how they could be provided by Starlink at a much cheaper cost.

BOARD DISCUSSION/DECISION ITEMS - NONE**MISCELLANEOUS - NONE****EXECUTIVE SESSION - NONE****ADJOURNMENT**

The meeting concluded at 10:27 a.m.

CLERK OF THE BOARD
Julie Kjorsvik**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**
Laura Osiadacz, Chairman