

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AUDITORIUM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 06, 2025**

Board members present: Commissioner Brett Wachsmith; Commissioner Laura Osiadacz and Commissioner Cory Wright (via Webex).

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Admin Assistant; Jeanne Killgore, HR Director and 1 member of the public

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Commissioner Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 3, 2025.

**CERTIFICATE**

**HOOPER & SPARKS**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve and authorize Board signature on Certificates of Appreciation to Judge L. Candace Hooper and Judge Scott Sparks for dedicated service and commitment to the Citizens of Kittitas County from 1/5/1987 - 1/12/2025 (Hooper); Certificate of Appreciation to Judge Scott Sparks for dedicated service and commitment to the Citizens of Kittitas County from 1/1/1998 - 12/31/2003 and then from 10/16/2004 - 1/12/2025, as presented. Commissioner Wright seconded. Motion carried 3-0.

**AGREEMENT**

**MISSIONSQUARE SERVICE AG**

**HUMAN RESOURCES**

Commissioner Osiadacz moved to approve and authorize HR Director

Killgore's signature on an Amendment to MissionSquare deferred compensation services agreement, as presented. Commissioner Wright seconded. Motion carried 3-0.

## **REAPPOINTMENTS                      2025   BOARDS   COMMITTEES   COMMISSIONS   COMMISSIONERS**

Mandy Buchholz, Office Administrator, presented and reviewed the 2025 requests for reappointment. She stated that the following members had responded and were seeking reappointment:

Consider the Reappointment of Bruce Coe for a 4 year term to the Planning Commission, effective 1/1/2025 and to expire 12/31/2028.

Consider the Reappointments of Roylene Crawford, Andrea Blume, Jodee Shenyer, Kristina Paquette & Jerry Lael, for a 3-year term to the Kittitas County Fair Board effective 1/1/2025 and to expire 12/31/2027.

Consider the Reappointment of Catherine Crowley to the Kittitas MH & CD Tax Advisory Board for a 2-year term, effective 1/1/2025 and to expire 12/31/2026.

Consider the Reappointment of Amy Mohler to the Kittitas County Developmental Disabilities Advisory Committee for a 3 year term, effective 1/1/2025 and to expire 12/31/2027.

Consider the Reappointment Joan Neslund to the Kittitas County Homelessness & Affordable Housing Committee for a 2 year term, effective 1/1/2025 and to expire 12/31/2026.

Consider the Reappointment of William DeHaven to the Kittitas County Law & Justice Council for a 2 year term, effective 1/1/2025 and to expire 12/31/2026.

Consider the Reappointments of Susan Bangs & Joel Underhill to the Kittitas County TV Dist., for a 3 year term, effective 1/1/2025 and to expire 12/31/2027.

Consider the Reappointment Bill Essman, Marc Eylar & Dave Duncan to the Kittitas County Public Lands Advisory Committee., for 3 year terms, effective 1/1/2025 and to expire 12/31/2027.

Consider the Reappointment Ann Shaw & Jessica Hutchinson to the Kittitas County Board of Equalization for a 3 year term, effective 1/1/2025 and to expire 12/31/2027.

Commissioner Osiadacz moved to approve the 2025 requests for reappointment as presented. Commissioner Wright seconded. Motion carried 3-0.

**DISCUSSION****COUNTY FACEBOOK****COMMISSIONERS**

The Board determined that for the week of January 6, 2025 they would post the following on their Facebook page: Judge Sparks and Judge Hooper's Retirement Celebration and Notice of Bridgstone Co., filming in Kittitas County.

**UPDATE****BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

**EXECUTIVE SESSION****COMMISSIONERS**

At 9:15 a.m. Commissioner Wachsmith announced the Board would recess into an Executive Session for 5 minutes (with just the Board) under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:20 a.m. the Board reconvened out of Executive Session. No action taken.

At 9:20 a.m. Commissioner Wachsmith announced the Board would recess back into an Executive Session for 10 minutes (with just the Board) under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual

employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:30 a.m. the Board reconvened out of Executive Session. No action taken.

Meeting concluded at 9:30 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Commissioner