

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

DECEMBER 9, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Shelise Smithgall, Administrative Assistant; Julie Kjorsvik, Clerk of the Board (Webex); Jeanne Killgore, HR Director; Bryan Elliott, Auditor and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT -

Amy McGuffin, Chamber CEO, thanked the Board for the open communication they have provided. She said it's a huge asset for productivity and she hopes to continue that and positivity going into 2025.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 6, 2024.

DISCUSSION

EXEMPT PTO/UPDATE - DIRECTION

COMMISSIONERS

Bryan Elliott, Auditor, reviewed options for the Board to consider from a Staff Report. He asked the Board how they would like to proceed, in light of their previous decision (lump sum deposit of leave for employees going from exempt to non-exempt) being determined a gift of public funds. The Board opted to go with decision #1 for employees who are being reclassified to non-exempt will receive the

non-exempt accrual rate in 2025. This will reduce the employee's PTO accrual rate by 4 hours per month. The employee will become eligible for overtime and comp. time leave, which are benefits that can make up for the reduced PTO accrual rates.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of December 9, 2024, they would post the following on their Facebook page: 2025 Budget Adoption Press Release; Mental Health 1/10th Funds Committee recruitment and acknowledge Kady Porterfield, Event Center Director honored with the Rising Star Award from the International Association of Fairs and Expositions (IAFE).

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

EXECUTIVE SESSION

COMMISSIONERS

At 9:16 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes under RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price with just the Board of County Commissioners. No action anticipated.

At 9:32 a.m. the Board reconvened out of Executive Session. No Action taken.

Meeting concluded at 9:32 a.m.

OFFICE ADMINISTRATOR

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Mandy Buchholz


Brett Wachsmith, Chairman