

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

NOVEMBER 18, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Administrative Assistant; Josh Fredrickson, Public Works Director; Jeanne Killgore, HR Director; Bryan Elliott, Auditor; Cody Cupp, Project Manager; and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT

Pat Kelleher stated that he has asked for an access policy for a long-time specific inquiries regarding access to recreation off Stone Road, and now that the County has purchased Springwood, we have an access policy.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 15, 2024.

APPOINTMENT

HOMELESSNESS & AFFORDABLE HOUSING

COMMISSIONERS

Commissioner Osiadacz moved to approve the appointment of Skylar Bisom-Rapp for a two-year term to the Kittitas County Homelessness & Affordable Housing Committee, effective immediately and to end 12/31/2025, Commissioner Wright seconded. Motion carried 3-0.

APPOINTMENT**FAIR BOARD - BEN KOKJER****COMMISSIONERS**

Commissioner Osiadacz moved to approve the appointment of Ben Kokjer for a three-year term to the Kittitas County Fair Board, effective immediately and to end 12/31/2025, Commissioner Wright seconded. Motion carried 3-0.

AGREEMENT**BRAD AND BURKE - MORRIS SORENSON****COMMISSIONERS**

Commissioner Osiadacz moved to approve Board signature on a Professional Services Agreement with Brad and Burke to replace the HVAC system at the Morris Sorenson Building, as presented. Commissioner Wright seconded. Motion carried 3-0.

LETTER**CITY OF ELLENSBURG - MAYOR****COMMISSIONERS**

Commissioner Osiadacz moved to approve Board signature on a letter of support to the City of Ellensburg, for the Palouse to Cascades Reconnection Project and Bike Access Program. Commissioner Wright seconded. Motion carried 3-0.

DISCUSSION**2025 EXEMPT SALARY****COMMISSIONERS**

Bryan Elliott, Auditor, alerted the Board of concerns expressed by Payroll from the recent decision the Board made to allow the latest 17 employees moving from exempt to non-exempt, to retain their leave accruals. He said it is a nightmare for Staff, as it has to be done manually. He provided several options for them to consider. The Board asked for time to consider the options and to add it to the Office Admin Meeting for decision on 11/25/2024 at 9:00 a.m.

Jeanne Killgore, HR Director reviewed some issues with the latest decision the Board made where they allowed one Administrative Supervisor to remain Exempt and the impacts on the other Administrative Supervisors in the County and the concern for discrimination. She provided some options for the Board to consider. The Board asked for time to consider and also requested that she bring the topic back during the BoCC Office Admin Meeting on 11/25/2024 at 9:00 a.m.

DISCUSSION**COUNTY FACEBOOK****COMMISSIONERS**

The Board determined that for the week of November 18, 2024, they would post the following on their Facebook page: Barb Demory's Retirement and The Courthouse Closure for the Thanksgiving Holiday.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024

were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

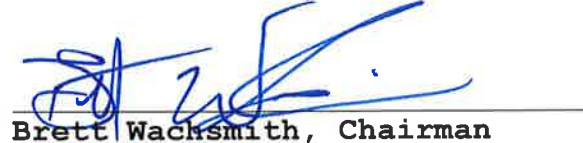
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:31 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wacksmith, Chairman