

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
SPECIAL MEETING**

TUESDAY

9:00 A.M.

NOVEMBER 12, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board and Shelise Smithgall, Administrative Assistant.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAFS & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 8, 2024.

AUTHORIZATION FORM

WA STATE MILITARY DEPT.

COMMISSIONERS

Vice-Chairman Osiadacz moved to approve and ratify the signatures on a Signature Authorization Form, with the Washington State Military Department, for the FY25 SECO County Basic Service Operations Contract No. E25-019. Commissioner Wright seconded. Motion carried 3-0.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of November 12, 2024, they would post the following on their Facebook page: Commissioner Wright will provide a post regarding Springwood Ranch.

UPDATE**BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin. meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in individually over the past week.

The meeting concluded at 9:57 a.m.

CLERK OF THE BOARD
Julie Kjosrvik**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**
Brett Wachsmith, Chairman