

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 5, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz & Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Kasey Knudson, Special Programs Coordinator; Mandy Buchholz, Office Administrator; Amy Cziske, Treasurer; Erin Moore, Deputy Public Health Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Josh Fredrickson, Public Works Director; Patti Stacey, Facilities Director; Cameron Curtis, Engineer; Devin Duncan, Law Enforcement Clerk; Nancy Shaff, Chief Administrative Deputy; Chad Bala, CDS Director; Jessica Santos, Communications Coordinator; Arden Thomas, Water Resource Program Manager; Bryan Elliott, Auditor; Kady Porterfield, Event Center Director; and 2 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Erin Moore, Deputy Public Health Director, introduced Jessica Santos, as their Communications Coordinator.

PROCLAMATIONS

PROCLAMATION

FLOOD AWARENESS MONTH

PUBLIC WORKS

Vice-Chairman Osiadacz moved to approve a Proclamation, declaring November 2024, as Flood Awareness month in Kittitas County. Commissioner Wright seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item, Vice-Chairman Osiadacz moved to approve the Consent Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
1/22/2024	IT Study Session
2/26/2024	CANCELLED IT Study Session
3/25/2024	IT Study Session
4/22/2024	CANCELLED IT Study Session
5/16/2024	CANCELLED Finance Study Session
5/27/2024	CANCELLED IT Study Session
5/31/2024	IT Study Session Special Meeting
6/20/2024	CANCELLED Finance Study Session
6/24/2024	CANCELLED IT Study Session
6/25/2024	CANCELLED IT Study Session Special Meeting
7/22/2024	CANCELLED IT Study Session
8/26/2024	IT Study Session
9/19/2024	CANCELLED Finance Study Session
9/23/2024	EVENT CENTER Study Session
9/25/2024	PH Study Session
10/2/2024	County/Cle Elum/Roslyn Joint Special Meeting
10/8/2024	HR Study Session
10/14/2024	BoCC Office Admin Meeting
10/14/2024	DPW/CDS Study Session
10/15/2024	Commissioners Agenda
10/15/2024	BoCC Special Meeting - Suncadia
10/17/2024	Finance Study Session
10/21/2024	BoCC Office Admin Meeting
10/28/2024	BoCC Office Admin Meeting
10/30/2024	CANCELLED Finance Study Session

RESOLUTION 2024-188

SNOQUALMIE PASS FIRE & RESCUE

AUDITOR

Approve Resolution No. 2024-188, to Approve an Interlocal Agreement between Kittitas County and Snoqualmie Pass Fire and Rescue District No. 51 to have Snoqualmie Pass Fire and Rescue District No. 51, to Process their own Accounts Payable and Payroll Warrants Independent of the Kittitas County Auditor's Office Warrant Processing System.

AGREEMENT**SCS ENGINEERS****MAINTENANCE**

Approve Amendment No. 3 to the Professional Services Agreement with SCS Engineers, in the total amount of \$1,490,414.00, for the Construction Phase Engineering Support for the Lower Valley Transfer Station.

MEMORANDUM OF UNDERSTANDING**ELLENSBURG RODEO****EVENT CENTER**

Approve a Memorandum of Understanding for Use of Sponsorship Funding for Capital Improvement Project, between the Ellensburg Rodeo Association and Kittitas County.

AGREEMENT**ACCURATE ELECTRIC UNLIMITED, INC.****SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Accurate Electric Unlimited, Inc. in the amount of \$12,279.55, for the installation of two new CCTV cameras at the Courthouse.

RESOLUTION 2024-189**LAW & JUSTICE GRANTS****SHERIFF**

Approve Resolution No. 2024-189, Awarding Funding for Grant Pursuant to Law and Justice Council Recommendations on Spending of 1/10th of 1% Sales Tax Reserves, in the total amount of \$120,255.10.

SET PUBLIC HEARING**AMEND 2024 BUDGET****AUDITOR**

Approve Setting a Public Hearing to consider Amendments to the 2024 Budget, to be held on December 2, 2024, at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING**ADOPT 2025 BUDGET****AUDITOR**

Approve Setting a Public Hearing to consider Adopting the 2025 Budget, to be held on December 2, 2024, at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-190**HOPESOURCE****SHERIFF**

Approve Resolution No. 2024-190, Authorizing Amendment No. 2 to the Professional Services Agreement between HopeSource and Kittitas County, for the Capital Improvement Project, beginning July 15, 2021, through December 31, 2024.

AGREEMENT**CENTRAL WASHINGTON DISABILITY RESOURCES****PUBLIC HEALTH**

Approve a Professional Services Agreement between the Kittitas County

Public Health Department and Central Washington Disability Resources, in the amount of \$101,700.00 to provide a county-wide school to work program for transition students with intellectual/developmental disabilities from school age to adult services through employment and connecting students to the necessary resources for success, from August 1, 2024, through March 31, 2025.

AGREEMENT

DSHS – STW PROGRAM DEVELOPMENT

PUBLIC HEALTH

Approve and authorize the Public Health Director to sign a County Program Agreement between the State of Washington Department of Social and Health Services, and Kittitas County, in the amount of \$101,700.00, for the STW Program Development, from August 1, 2024, through March 31, 2025.

PUBLIC NOTICE

LOCAL HOMELESS HOUSING PLAN

PUBLIC HEALTH

Approve a Public Notice to Initiate the Development of the 2025-2030 Local Homeless Housing Plan, aimed at addressing homelessness in the community, to include goals, strategies, activities, performance measures, and timelines to estimate homelessness within Kittitas County, and to authorize the Clerk to publish said notice.

AGREEMENT

ELLENSBURG FAMILY MEDICINE

SHERIFF

Approve a Modification to the Professional Service Agreement between Kittitas County and Ellensburg Family Medicine, DBA Compass Director for services at the Kittitas County Jail.

AGREEMENT

SUMMIT FOOD SERVICE, LLC

SHERIFF

Acknowledge an Amendment to the Professional Services Operating Agreement between Kittitas County and Summit Food Service, LLC, beginning January 21, 2025, through January 21, 2026, to provide management and operation of the food service program at the Kittitas County Jail.

RESOLUTION 2024-191

CITY OF ROSLYN

SHERIFF

Approve Resolution No. 2024-191, Authorizing an Interlocal Agreement between the City of Roslyn and Kittitas County, for the Housing of Inmates from January 1, 2025, through December 31, 2027.

RESOLUTION 2024-192

CITY OF CLE ELUM

SHERIFF

Approve Resolution No. 2024-192, Authorizing an Interlocal Agreement between the City of Cle Elum and Kittitas County, for the Housing of Inmates from January 1, 2025, through December 31, 2027.

Approve Setting a Public Hearing to consider Amending Kittitas County Code 2.04.010, Allowing Kittitas County Community Development Services to Hold its Study Sessions Independently from Kittitas County Public Works Department, to be held on Tuesday December 3, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-193**SNOW & ICE CONTROL PRODUCTS 2025****PUBLIC WORKS**

Approve Resolution No. 2024-193, To Award a Bid to Furnish Snow & Ice Control Products for 2025 and to Authorize the County Engineer to Sign Contract Documents.

REQUEST FOR QUALIFICATIONS**CWU TECHNOLOGY TRANSFER CENTER****PUBLIC WORKS**


Approve a Request for Qualifications for the Kittitas County CWU Technology Transfer Center Study, to be accepted until 4:00 p.m. on November 22, 2024, at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA, and to authorize the Clerk to publish said notice.

ADMINISTRATIVE MATTERS - NONE**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Pat Kelleher requested \$100,000.00 for improvements to the trail system from Hanson Pit to the Yakima River.

BOARD DISCUSSION/DECISION ITEMS - NONE**MISCELLANEOUS - NONE****EXECUTIVE SESSION - NONE****ADJOURNMENT**

The meeting concluded at 10:16 a.m.

CLERK OF THE BOARD
Julie Kjørsvik**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**
Brett Wachsmith, Chairman