



*To Protect and Promote the Health and the Environment of the People of Kittitas County*

Public Health Study Session  
October 23, 2024 at 10:00 am  
Commissioners' Conference Room  
Meeting Minutes

**Attendees:**

Brett Wachsmith, Cory Wright, Laura Osiadacz Chelsey Loeffers, Candi Blackford, Erin Moore, Mark Larson

**Call to Order**

The meeting was called to order at 10:00 am

**Citizen Comment (1 minute time limit)**

There were no members of the public present.

**Department Business**

Approve Resolution Authorizing the Closure of the Closure of the Kittitas County Public Health Department on December 13, 2024

Chelsey Loeffers reviewed Resolution 2024-185 and noted that this office closure is used for the department for archiving public records.

**Motion 10.01: Motion to approve Resolution 2024-185 Authorizing the closure of the Kittitas County Public Health Department on December 13, 2024. Laura Osiadacz moved to approve Resolution 2024-185 Authorizing the closure of the Kittitas County Public Health Department on December 13, 2024. Cory Wright Second. All approved. Motion 10.01 carried Authorizing the closure of the Kittitas County Public Health Department on December 13, 2024.**

Approve 1/10<sup>th</sup> of 1% Public School Proposals

Erin Moore reviewed the public-school applications for the 1/10<sup>th</sup> of 1% funding and noted that all Kittitas County schools would like to participate. The group discussed a few clarifications for a couple of the school applications and verifying funds are allowable for proposed activities and they relate to improving mental health. Mrs. Moore will follow up on these applications.

Discussion and Direction on Homelessness and Affordable Housing RFP

Chelsey Loeffers reviewed the 3-year fund estimates for Homelessness and Affordable Housing funding 114 and 112. Fund 112 for Low Income Housing that has expenditures not to exceed \$440,000. Per the Auditors' office the fund should have one year of annual revenue (approx. \$120,000) in fund balance. If the committee was going to have an RFP this would be the fund to have an RFP for. Mrs. Loeffers also noted that revenue is limited, and this fund is regenerated very slowly.

Fund 114 Homelessness Housing has no further expenditure from this fund until the fund balance growth reaches the Auditors' Office recommendation of one year of annual Revenue of approximately

APPROVED

12-3-24



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\$300,000. The department will continue to annual analysis with revenue actuals to project next RFP availability. It was also noted that the sleep center is eligible for funding from this fund.

The board discussed opening the RFP process for the 112 fund Source for Low Income Housing. It was agreed to have an open RFP process with a January 2025 release date. Funding amount for the RFP will be \$250,000.

#### Discussion and Direction on Cold Weather Shelter requested kitchen improvements

Chelsey Loeffers updated the board on the Cold Weather Shelter. Mrs. Loeffers noted that we are in the process of finalizing the operating contract. There was discussion about a change in the operating contract with where food was going to be prepped off-site, but have now decided to have food prep on site in the Western Village building at the shelter. The Kitchen it is not up to code for the health department to permit. Discussions on plans moving forward:

- Using 114 funds to make improvements to the Western Village Kitchen
- Brett Wachsmith and Chelsey Loeffers will meet with Event Center Coordinator to discuss improvements
- Recommend HopeSource have a backup plan until changes can be made

#### Discussion and Direction on Odd Fellows contract negotiations

Chelsey Loeffers informed the board that there is still no contract in place. The department had sent a letter to the Odd Fellows asking for more information about more in-depth budget information and goals/objectives clarification. The Odd Fellows have responded to the letter, but to date we have not received all of the information that was asked for in the certified letter. Mrs. Loeffers asked for board direction. The board would like the department to send a certified letter with a deadline of end of November to get the information back to us. The letter should state that if this is not received by such date the funding is no longer available. The letter should also state that funding is contingent upon Commerce Awarding funds mid-December.

\*Brett Wachsmith left meeting.

#### Health Officer Update

Dr. Mark Larson updated the board on following:

- Wastewater treatment testing for diseases
- Updated on COVID disease in the community and current outbreak status
- Updated on Avian Influenza in Washington State and possible exposures in Kittitas County
- Updated on studies on fluoride in water and L&I standards for air quality

#### **Other Business**

None



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Concluded at 11:03 am

A blue ink signature of Brett Wachsmith, written over a horizontal line.

Brett Wachsmith, BOCC Chair

A blue ink signature of Candi Blackford, written over a horizontal line.

Candi Blackford, Clerk