

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

OCTOBER 21, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz. Excused: Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Jeanne Killgore, HR Director; and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

PUBLIC COMMENT - NONE

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

The Board discussed the Agenda they saw published for their HR Study Session on 10/22/2024 and directed Director Killgore to remove the following item: Discussion/Decision PA Office Staffing Request.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 18, 2024.

RESOLUTION 2024-184 BOCC ANNUAL ARCHIVE DAY CLOSURE

COMMISSIONERS

Vice-Chairman Osiadacz moved to approve Resolution 2024-184, Authorizing the Closure of the Kittitas County Board of Commissioners Office on December 20, 2024. Chairman Wachsmith seconded. Motion carried 2-0.

LETTER

WASHINGTON STATE RECREATION

COMMISSIONERS

Chairman Wachsmith moved to approve Board signature on a letter to

the Winter State Recreation & Conservation Office for Washington State Parks & Recreation Commission. Vice-Chairman Osiadacz seconded. Motion carried 2-0.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of October 21, 2024, they would post the following on their Facebook page: Drive Thru Flu Shot Clinic on October 25, 2024; Cribs for Kids Donation Drive; County/City Softball Winner announcement.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES


There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:55 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON


Brett Wachsmith, Chairman