

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**OCTOBER 15, 2024**

Board members present: Vice-Chairman Laura Osiadacz & Commissioner Cory Wright. Excused: Chairman Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Chad Bala, CDS Director; Shannon Johnson, Chief Administrator - CDS; Patti Stacey, Facilities Director; Josh Fredrickson, Public Works Director; Cameron Curtis, Engineer; Sally Kraft, Administrative Assistant - DPW; Bryan Elliott, Auditor; Chelsey Loeffers, Public Health Administrator; Kady Porterfield, Event Center Director; Darren Higashiyama, Chief Deputy.

**CALL TO ORDER**

Vice-Chairman Osiadacz called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Vice-Chairman Osiadacz led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Chad Bala, CDS Director introduced his new Chief Administrator, Shannon Johnson.

Josh Fredrickson, Public Works Director introduced his new Administrative Assistant, Sally Kraft.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Wright moved to approve the Agenda, as presented. Vice-Chairman Osiadacz seconded. Motion carried 2-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Commissioner Wright moved to approve the Consent Agenda, as presented. Vice-Chairman Osiadacz seconded. Motion carried 2-0.

## MINUTES

DATE	MINUTES
8/26/2024	Event Center Study Session
9/23/2024	Public Works/CDS Study Session
9/24/2024	HR Study Session
9/30/2024	BoCC Office Admin Meeting
9/30/2024	Collective Bargaining Closed Session
10/1/2024	Commissioners Public Hearing
10/1/2024	Commissioners Agenda Session
10/2/2024	Finance Study Session
10/2/2024	Cancelled Sheriff's Study Session

### RESOLUTION 2024-181

### CLAIMS FUND WARRANTS

### AUDITOR

Approve Resolution No. 2024-181, a Resolution to Cancel Claims Fund Warrants and Remit to Department of Revenue - Unclaimed Property.

### RESOLUTION 2024-182

### EVENT CENTER CLOSURE

### EVENT CENTER

Approve Resolution No. 2024-182, a Resolution Authorizing the Closure of the Kittitas Valley Event Center Office on December 2, 2024 to December 6, 2024, to allow staff to attend training at the International Association of Fairs and Expositions Convention.

### AMENDMENT

### CONSOLIDATED CONTRACT

### PUBLIC HEALTH

Approve and authorize the Public Health Directors signature on Amendment 21 of the Consolidated Contract between Kittitas County Public Health Department and the State Department of Health.

### MEMORANDUM OF UNDERSTANDING

### KITTCOM / KCSO

### SHERIFF

Acknowledge a Cross-Jurisdictional Memorandum of Understanding regarding Alert, Warning, and Notifications sent through FEMA's Integrated Public Alert and Warning System between Kittitas County 911 KITTCOM and the Kittitas County Sheriff's Office.

### AGREEMENT

### CLEAN EARTH - PSA

### SOLID WASTE

Request to Approve Board signature on an Addendum to the Professional Services Agreement with Clean Earth to reflect pricing increases.

**CHANGE ORDER****BELSAAS & SMITH - TRANSFER STATION****SOLID WASTE**

Request to Approve Chair's signature on Change Order No. 1, for the Lower Valley Transfer Station.

**SET PUBLIC HEARING****2024 ANNUAL DOCKET****CDS**

Approve Setting a Public Hearing to consider the 2024 Kittitas County Annual Docket of Comprehensive Plan and Code Amendments (Docket Item # 2024-01 through 2024-10), to be held on Tuesday, November 6, 2024, at 5:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**CALL FOR BIDS****2024 VANTAGE HIGHWAY PAVING****PUBLIC WORKS**

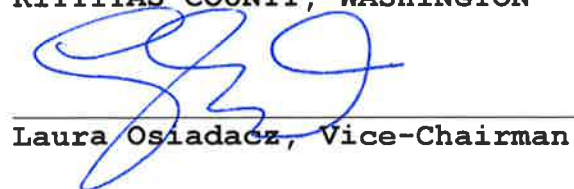
Approve a Notice of Call for sealed bids and advertise for the 2024 Vantage Highway Paving Project, CRP 320-24, to be accepted until November 7, 2024, at 10:00 a.m. at the Kittitas County Public Works Department 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**ADMINISTRATIVE MATTERS - NONE****CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE****BOARD DISCUSSION/DECISION ITEMS - NONE****MISCELLANEOUS - NONE****EXECUTIVE SESSION - NONE****ADJOURNMENT**

The meeting concluded at 10:09 a.m.

**OFFICE ADMINISTRATOR**

Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**  
Laura Osiadacz, Vice-Chairman