

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY

10:00 AM

9/24/2024

Board Members Present: Brett Wachsmith, Cory Wright

Others Present: Doug Fessler, Ben Kokjer, Christopher Horner, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

DISCUSSION/DECISION – RESERVE DEPUTY COMPENSATION

Chief Deputy Kokjer presented a request from the Sheriff to increase the wage range of the Reserve Deputy position. He summarized that Reserve Deputies are currently placed at step 1 of pay grade 7 on the non-union wage matrix. Placing the Reserve Deputy position on pay grade 13 and expanding access to the full wage scale rather than step 1 would have a budget impact of approximately \$446. The Board provided direction to move forward with placing the Reserve Deputy position on pay grade 13.

**DISCUSSION/DECISION – CRIME VICTIM ADVOCATE/FORENSIC INTERVIEWER
COMPENSATION**

HR Director Killgore presented a request from the Prosecutor to increase the wage ranges of the Crime Victim Advocate and Forensic Interviewer positions. The Board reviewed data from the 2023 salary survey as well as updated 2024 comparable data. The Board approved the request to increase the Forensic Interviewer position from pay grade 16 to 18. The Board denied the request to increase the Crime Victim Advocate position from pay grade 13 to 17.

OTHER BUSINESS

The Board reviewed the telework policy and inquired if there is a process in place to evaluate what kind of technology equipment a teleworking employee might need. IT Director Fessler responded that IT created an evaluation process for the Auditor's Office when some of their staff transitioned to a partial telework schedule. He will have IT staff review the process and develop something that can be used County-wide.

CONCLUDED


Jeanne Killgore, HR Director

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chair