

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
SPECIAL MEETING**

**TUESDAY**

**9:00 A.M.**

**SEPTEMBER 3, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz & Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Shelise Smithgall, Administrative Assistant.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending August 30, 2024.

**SPECIAL EVENT**

**TARP - IT - RAVET**

**COMMISSIONERS**

Commissioner Wright moved to approve a Special Event Application to hold the Tarp-It Inc. Company Party on September 24, 2024, from 5:00 p.m. to Midnight; & granting a request for a waiver of Kittitas County Code Chapter 5.20.100 - Penal Bond - Bond of Indemnity and Chapter 5.20.160 - Closing Hours; and conditioned upon meeting the requirements from Public Works and the Fire Marshal. Vice-Chairman Osiadacz seconded. Motion carried 3-0.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of September 2, 2024, they would post the following on their Facebook page: Reminder to residents about WSDOT's Vantage Bridge construction and traffic

impacts; and a Thank you to the Kittitas County Fair Board.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:41 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session under RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price for 5 minutes. No action was anticipated.


At 9:46 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting concluded at 9:47 a.m.

**OFFICE ADMINISTRATOR**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Mandy Buchholz

  
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Brett Wachsmith, Chairman