

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**AUGUST 20, 2024**

Board members present: Chairman Brett Wachsmith & Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh Fredrickson, Public Works Director; Cameron Curtis, Engineer; Arden Thomas, Water Resources Manager; Chelsey Loeffers, Public Health Director; Erin Moore, Deputy Public Health Director; Stephanie Hartung, Chief Civil Deputy Prosecutor; Doug Laurent, HHW Coordinator; and Nancy Shaff, Chief Administrative Deputy.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS**

**PROCLAMATION                      INTERNATIONAL OVERDOSE AWARENESS DAY                      COMMISSIONERS**

Commissioner Wright moved to approve a Proclamation declaring August 31, 2024, as "International Overdose Awareness Day" in Kittitas County.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Cory Wright moved to approve the Agenda, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Commissioner Wright moved to

approve the Consent Agenda, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

## MINUTES

DATE	MINUTES
7-22-2024	BoCC Office Admin Meeting
7-22-2024	Executive Session
7-23-2024	Chamber CEO-ADO
7-23-2024	Executive Session
7-23-2024	HR Study Session
7-25-2024	LTAC Presentation
7-29-2024	BoCC Office Admin Meeting
8-5-2024	BoCC Office Admin Meeting
8-5-2024	Executive Session
8-5-2024	Salary Matrix
8-6-2024	Commissioners Public Hearing
8-6-2024	Executive Session
8-12-2024	DPW/CDS Study Session
8-13-2024	SW/Maint. Study Session

### AGREEMENT

### TENELCO, INC.

### SOLID WASTE

Approve a Professional Services Agreement between Kittitas County and Tenelco, Inc. to land apply septage on Department of Ecology approved fields at the Ryegrass facility.

### AGREEMENT

### HOPESOURCE

### PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and HopeSource, in the amount of \$237,032.00, for SFY 2025 Supplemental Consolidated Homeless Grant Funding, beginning July 1, 2024, through June 30, 2025.

### REQUEST FOR PROPOSALS

### 1/10<sup>TH</sup> OF 1% MENTAL HEALTH TAX

### PUBLIC HEALTH

Approve a Request for Proposals for the allocation of funds generated by the 1/10<sup>th</sup> of 1% Mental Health and Chemical Dependency Tax Revenue, to support new or expanded services and programs that address mental health and chemical dependency in our community, to be accepted until September 25, 2024, at 5:00 p.m. and to authorize the Clerk to publish said notice.

### AGREEMENT

### ACCURATE ELECTRIC UNLIMITED, INC.

### SHERIFF

Approve a Professional Services Agreement between Kittitas County and Accurate Electric Unlimited, Inc. to replace 4 cameras in the Kittitas

County Jail facility.

**AGREEMENT**

**ACCURATE ELECTRIC UNLIMITED, INC.**

**SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Accurate Electric Unlimited, Inc. for the installation of cameras in the Public Health Building.

**LEASE**

**AIRPORT SAFE STORAGE, LLC**

**PUBLIC WORKS**

Approve a Lease Addendum between Kittitas County and Airport Safe Storage, LLC, for Lots C-34 and C-35 of the Bowers Field Airport within the Industrial Area.

**RESOLUTION 2024-151**

**WALTER DAVENPORT**

**PUBLIC WORKS**

Approve Resolution No. 2024-151, Authorizing the Chair's Signature on a Conservation Easement Granted to Kittitas County and Walter Davenport.

**RESOLUTION 2024-152**

**REECER CREEK ROAD OVER TOWNE DITCH**

**PUBLIC WORKS**

Approve Resolution No. 2024-152, In the Matter of Initiating County Road Project No. 322-24, for the Reecer Creek Road over Towne Ditch project.

**RESOLUTION 2024-153**

**NO 6 ROAD IMPROVEMENTS**

**PUBLIC WORKS**

Approve Resolution No. 2024-153, In the Matter of Initiating a County Road Project No. 321-24, No. 6 Road Improvement project.

**RESOLUTION 2024-154**

**BOWERS FIELD AGREEMENTS**

**PUBLIC WORKS**

Approve Resolution No. 2024-154, Authorizing the Public Works Director to Execute Lease Agreements at Bowers Field.

**SET PUBLIC HEARING**

**EQUIPMENT SURPLUS**

**PUBLIC WORKS**

Approve Setting a Public Hearing to consider Equipment Surplus to Kittitas County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday September 3, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2024-155**

**LOWER KITTITAS REACH FLOODPLAIN**

**PUBLIC WORKS**

Approve Resolution No. 2024-155, Authorize the Selection of Inter-Fluve, Inc. for the Lower Kittitas Reach Floodplain Reconnection Project and to Authorize the Public Works Water Resource Manager to Negotiate and Sign

the Professional Services Agreement.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:21 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Stephanie Hartung, Chief Civil Deputy Prosecutor, and Josh Fredrickson, Public Works Director, for 20 minutes, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. He said no action was anticipated.

At 10:41 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:41 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session with Stephanie Hartung, Chief Civil Deputy Prosecutor, and Josh Fredrickson, Public Works Director, for 10 minutes, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. He said there was action anticipated.

At 10:51 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:51 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session with Stephanie Hartung, Chief Civil Deputy Prosecutor, and Josh Fredrickson, Public Works Director, for 10 minutes, to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. He said there was action anticipated.

At 11:01 a.m. the Board reconvened out of Executive Session. The Board directed Staff to pursue discussions with CenterFuse at the Airport Building.


**ADJOURNMENT**

The meeting concluded at 11:02 a.m.

CLERK OF THE BOARD

  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Brett Wachsmith, Chairman