

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JULY 22, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Shelise Smithgall, Administrative Assistant; Jeanne Killgore, HR Director; and one member of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - NONE**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 19, 2024.

**APPOINTMENT**

**GESSEL - BOARD OF EQUALIZATION**

**COMMISSIONERS**

Commissioner Osiadacz moved to authorize Board signature on a letter to Nicole Gessel acknowledging her move from Board of Equalization Member Alt. #1 to a full Board Member effective immediately and to expire 12/31/2025. Commissioner Wright seconded. Motion carried 3-0.

**LETTERS**

**SCHOOL DISTRICTS - 1/10<sup>TH</sup>**

**COMMISSIONERS**

Commissioner Osiadacz moved to authorize Board signature on letters to the Thorp School District, Ellensburg School District, Kittitas School District, Damman School District, Cle Elum Roslyn School District, and Easton School District as presented. Commissioner Wright seconded. Motion carried 3-0.

**DISCUSSION****COUNTY FACEBOOK****COMMISSIONERS**

The Board determined that for the week of July 22, 2024, they would post the following on their Facebook page: Northwest Forest Plan Recommendations; Reminder for air filters to be changed and an update on the County Parking Lot Construction Project.

**UPDATE****BOCC/ DEPARTMENT HEAD REPORTS****COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:49 a.m.

**OFFICE ADMINISTRATOR**  
Mandy Buchholz**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**  
Brett Wachsmith, Chairman