

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JULY 08, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Doug Mitchell, Deputy Prosecutor III; and two members of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT** - Amy McGuffin, Chamber CEO, informed the Board that that the County's Grant Award received for energy efficiency has received additional funding in addition to the initial award. She also reminded the Board that they have an ADO Special Meeting on July 23, 2024, and asked if there were any topics they would like reviewed.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 5, 2024.

**RESOLUTION 2024-125**

**CAUSE NO. 24-2-008053-9**

**PROSECUTOR**

Commissioner Wright moved to approve Resolution No. 2024-125, a Resolution Approving Kittitas County Code Chapter 2.73 Requests for Legal Defense in Yakima County Superior Court Cause No. 24-2-008053-9. Vice-Chairman Osiadacz seconded. Motion carried 3-0.

**RATIFY**

**STATE AUDITOR**

**AUDITOR**

Chairman Wachsmith moved to approve and ratify Vice-Chair signature on a letter for the State Auditor Engagement Letter to begin the Annual County Audit. Commissioner Wright seconded. Motion carried 3-0.

#### **DISCUSSION**

#### **DAILY RECORD REQUEST - COLUMN**

#### **COMMISSIONERS**

Donna Etchey, Daily Record GM asked the Board if they would have any interest in a monthly column ("Commissioners Corner") where they could share with the readers hot topics and top priorities the Board has. She stated it could be the first Thursday of every month meaning they would need it the week before and approximately 400-500 words. The Board indicated they would like to give it a try and see how it goes, noting it would begin in August.

#### **EXECUTIVE SESSION**

#### **COMMISSIONERS**

At 9:05 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency for five minutes with the Board and Mr. Mitchell. Action was anticipated.

At 9:10 a.m. the Board reconvened out of Executive Session. Direction to Staff to proceed with litigation.

#### **DISCUSSION**

#### **COUNTY FACEBOOK**

#### **COMMISSIONERS**

The Board determined that for the week of July 8, 2024, they would post the following on their Facebook page: share the Temporary Cold Weather Shelter Press Release from the City of Ellensburg; share the KRD Canal Safety Press Release; and County Burn Ban (when it goes into effect).

#### **UPDATE**

#### **BOCC/ DEPARTMENT HEAD REPORTS**

#### **COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

## OTHER BUSINESS/GENERAL UPDATES

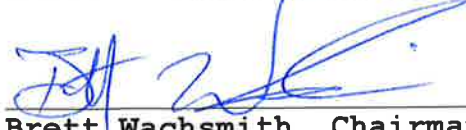
There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:38 a.m.

OFFICE ADMINISTRATOR

  
Mandy Buchholz

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Brett Wachsmith, Chairman