

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**JUNE 4, 2024**

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, & Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh Fredrickson, Engineer; Cody Cupp, Project Manager; Devin Duncan, Law Enforcement Clerk; Stephanie Hartung, Chief Civil Deputy Prosecutor; Arden Thomas, Water Resource Program Manager; Bryan Elliott, Auditor; Shelise Smithgall, Administrative Assistant; and Jeremy Reynolds, Law Enforcement Systems Administrator.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Commissioner Wright moved to approve the Agenda, as amended, by moving Consent Items L and M to Board Discussion & Decision. Vice-Chairman Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda, as amended, by moving Consent Items L and M to Board Discussion & Decision. Commissioner Wright seconded. Motion carried 3-0.

APPROVED

6-18-24

## MINUTES

DATE	MINUTES
4-22-2024	Event Center Study Session
5-13-2024	CDS Study Session
5-14-2024	HR Study Session
5-14-2024	SW/Maint. Study Session
5-20-2024	BoCC Office Admin Meeting
5-21-2024	BoCC Public Hearings
5-21-2024	BoCC Agenda Session
5-23-2024	Executive Session
5-27-2024	BoCC Office Admin - Cancelled
5-27-2024	CDS Study Session - Cancelled
5-27-2024	DPW Study Session - Cancelled
5-28-2024	BoCC Office Admin Meeting - Special
5-28-2024	WSAC Membership Outreach

### **RESOLUTION 2024-104      AMENDMENT WA STATE SKI & SNOWBOARD MUSEUM      AUDITOR**

Approve Resolution No. 2024-104, Authorizing an Amendment of the 2024 Lodging Tax Service Agreement between Kittitas County and the Washington State Ski & Snowboard Museum.

### **RESOLUTION 2024-105                  AMEND ANIMAL SHELTER AGREEMENT                  PROSECUTOR**

Approve Resolution No. 2024-105, Authorizing Amendment No. 1 to the Animal Shelter Operations Agreement between Kittitas County and the Yakima Humane Society Regarding Funding the Ellensburg Animal Shelter.

### **RESOLUTION 2024-106                  CORRECTIONAL FACILITY PARKING LOT                  MAINTENANCE**

Approve Resolution No. 2024-106, to Award the Contract for the Kittitas County Correctional Facility Parking Lot & North Lot Charging Stations, in the amount of \$840,798.17, to Hurst Construction, LLC.

### **AGREEMENT                                  VALLEY ASPHALT                                  MAINTENANCE**

Approve a Professional Services Agreement between Kittitas County and Valley Asphalt, in the amount of \$7,859.00, including tax, for the Permit Center parking lot project.

### **AGREEMENT                                  A1 ASBESTOS                                  MAINTENANCE**

Approve a Professional Services Agreement between Kittitas County and A1 Asbestos, in the amount of \$16,330.26 plus tax, to remove asbestos containing material from the Auditor's Office.

**AGREEMENT****NATIONAL INSTITUTE FOR JAIL OPERATION****SHERIFF**

Approve an Agreement between the National Institute for Jail Operations and the Kittitas County Sheriff's Office, in the amount of \$5,645.00, which is reimbursable for Washington Counties Risk Pool, to provide online training and certification.

**CONTRACT****WA STATE HEALTH CARE AUTHORITY****SHERIFF**

Approve Amendment No. 3 to Contract No. K5885, between the Washington State Health Care Authority and the Kittitas County Sheriff's Office, in the amount of \$265,000.00, to provide medication for opioid use disorder to incarcerated individuals at the Jail, beginning July 1, 2024, through June 30, 2025.

**AGREEMENT****ACCURATE ELECTRIC UNLIMITED, INC.****SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Accurate Electric Unlimited, Inc. in the amount of \$56,488.32, to replace cameras at the Public Health Building.

**SET PUBLIC HEARING****IRRIGATION FRANCHISE - WEDIN****PUBLIC WORKS**

Approve Setting a Public Hearing to consider an Irrigation Franchise with Lathan and Lacey Wedin, along South Lookout Mountain Drive, Ellensburg, WA to be held on July 2, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2024-107****QUIT CLAIM DEED-SEARCH & RESCUE SITE****PUBLIC WORKS**

Approve Resolution No. 2024-107, Authorizing the Chair's Signature on the Quit Claim Deeds to Finalize the Boundary Line Adjustment for the Development of the Search and Rescue Site.

**REQUEST TO APPROVE A RESOLUTION AUTHORIZING THE FLOOD CONTROL DISTRICT ADMINISTRATOR TO SIGN EASEMENT DOCUMENTS WITH KERRY AND JOHN WOODS - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**REQUEST TO APPROVE A RESOLUTION AUTHORIZING THE FLOOD CONTROL DISTRICT ADMINISTRATOR TO SIGN EASEMENT DOCUMENTS WITH OENONE KINMAN - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**REQUEST FOR QUALIFICATIONS FLOODPLAIN RECONNECTION PROJECT PUBLIC WORKS**

Approve a Request for Qualifications for the Lower Kittitas Reach Floodplain Reconnection Project Restoration Engineering, Design, and Permitting Services, to be accepted until July 8, 2024, at 5:00 p.m. at

the Kittitas County Public Works Department 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**BLACK HORSE AT WHISKEY PLAT**

**PUBLIC WORKS**

Approve Setting a Public Hearing to consider Infrastructure and Phasing Agreement for the Remaining Development Phases for Black Horse at Whiskey Plat, to be held on July 2, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

Commissioner Wright said although he could be impartial, the following transactions involve a family member and he would be recusing himself from voting, and left the meeting.

**RESOLUTION 2024-098**

**EASEMENT - WOODS**

**PUBLIC WORKS**

Vice-Chairman Osiadacz moved to approve Resolution No. 2024-098, Authorizing the Flood Control Zone District Administrator to Sign Easement Documents with Kerry and John Woods, in the amount of \$175,000.00. Chairman Wachsmith seconded. Motion carried 2-0.

**RESOLUTION 2024-099**

**EASEMENT - KINMAN**

**PUBLIC WORKS**

Vice-Chairman Osiadacz moved to approve Resolution No. 2024-099, Authorizing the Flood Control Zone District Administrator to Sign Easement Documents with Oenone Kinman, in the amount of \$75,000.00. Chairman Wachsmith seconded. Motion carried 2-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

**ADJOURNMENT**

The meeting concluded at 10:17 a.m.

CLERK OF THE BOARD

  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Brett Wachsmith, Chairman