

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
BOCC CONF. ROOM  
REGULAR MEETING**

**Friday**

**9:00 A.M.**

**May 31, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz.

Board members absent: Commissioner Cory Wright

Others: IT Director Doug Fessler; Assistant IT Director Zane Kinney; HR Director Jeanne Killgore; IT Administrative Assistant Grant Shimada

**SPECIAL MEETING**

**IT STUDY SESSION**

**COMMISSIONERS**

At 9:04 a.m. Chairman Brett Wachsmith opened the Information Technology Study Session.

**CITIZEN COMMENTS:**

There were no citizen comments.

**DISCUSSION**

**Approve Member Appointments to the  
Citizens' Commission on Salaries for County  
Commissioners**

**HR**

HR Director Killgore summarized that there are two remaining vacancies on the Citizens' Commission on Salaries for County Commissioners. In accordance with RCW 36.17.024, the Board may appoint members to the two remaining vacancies. Commissioner Osiadacz moved to appoint Phil Backlund and Pat Deneen to the two vacancies on the Citizens' Commission on Salaries for County Commissioners. Commissioner Wachsmith seconded the motion. Motion was approved; 2:0.

**DISCUSSION**

**Other Business**

**HR**

Director Killgore advised the Board that EaseCentral, the County's benefits administration portal, has been purchased by another company. The change in ownership has negatively impacted the flow of benefits information from EaseCentral to the County's various benefits carriers. The County's benefits broker, Alliant, has recommended moving away from EaseCentral to a platform called Employee Navigator for benefits administration. The HR Department will begin to transition to the new administration portal over the next few months. The Board had no concerns about the transition.

**DISCUSSION****Request Board Direction on Code Publishing  
Software and Asset Panda Acquisition****IT**

IT Assistant Director Zane Kinney updated the Commissioners on his progress of acquiring the service and product from 2 companies called General Code and Asset Panda. He consulted with a small group of interested County experts who have decisively chosen General Code's services to code the County laws and ordinances and upload them onto their web-based platform for public access and Asset Panda's software to be the County's new internal inventory management platform. Commissioners were delighted to hear about the progress and gave the direction for Zane to move forward with the acquisitions.

**DISCUSSION****Other Business****IT**

IT Director Doug Fessler briefly informed the Commissioners of IT's plans to increase the County's internet speed to help the prosecuting attorney office's issue with uploading data to the cloud. The cost for this upgrade is within the scope of the Enterprise Technology Fund.

Zane Kinney informed the Commissioners of the new federal ruling that Kittitas County's public websites, videos, audios, 3rd party apps, and various other digital content will need to meet their new ADA AA requirements. This will require IT to retroactively provide transcriptions for past recordings from a certain date. The ramification for not complying could be a lawsuit. IT will be researching more into this and consulting experts. The deadline for the County to comply with this new standard is June 2026.

**MEETING CONCLUSION****COMMISSIONERS**

At 9:33 a.m., Chairman Wachsmith concluded the Information Technology Study Session.

**INFORMATION TECHNOLOGY DIRECTOR****KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

Doug Fessler, IT Director



Brett Wachsmith, Chairman