

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MAY 21, 2024**

Board members present: Chairman Brett Wachsmith, Vice-Chairman Laura Osiadacz, & Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Chad Bala, CDS Director; Josh Fredrickson, Public Works Director; Cameron Curtis, Engineer; Jesse Cox, Environmental Health Manager; Dr. Mark Larson, Health Officer; Chelsey Loeffers, Public Health Director; Bryan Elliott, Auditor; Shelise Smithgall, Administrative Assistant; Arden Thomas, Water Resource Program Manager; Kady Porterfield, Event Center Director; Chris Horner, Deputy Prosecutor; Kate Johnson, Communicable Disease Manager; Dora Beukelman, Community Health Specialist I; Charlie Devine, Community Health Project Specialist; Clay Parrott, Environmental Health Specialist I; Dan Suggs, Environmental Health Specialist II; Stephanie Hartung, Chief Civil Deputy Prosecutor; and Holly Erdman, Environmental Health Specialist II.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**CERTIFICATE OF APPRECIATION**

**HOLLY ERDMAN**

**COMMISSIONERS**

The Board of County Commissioners presented Holly Erdman, Environmental Health Specialist, with a Certificate of Appreciation for dedicated service and commitment to the citizens of Kittitas County from April 18, 1988, through May 31, 2024.

**APPROVED**

6-4-24

## **APPROVAL OF AGENDA**

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

## **CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda, as amended, by removing Consent Item F from the Agenda. Commissioner Wright seconded. Motion carried 3-0.

## **MINUTES**

<b>DATE</b>	<b>MINUTES</b>
5-1-2024	Quarterly Chamber CEO - ADO Update
5-1-2024	Cancelled Sheriff's Study Session
5-1-2024	Sheriff's Study Session - Special Meeting
5-6-2024	BoCC Office Admin Meeting
5-6-2024	Executive Session
5-7-2024	BoCC Public Hearings
5-7-2024	BoCC Agenda
5-13-2024	BoCC Office Admin Meeting
5-13-2024	Cancelled - BoCC Office Admin Meeting
5-13-2024	DPW Study Session
5-14-2024	Executive Session

## **SET PUBLIC HEARING**

## **AMEND PARKING RATES**

## **EVENT CENTER**

Approve Setting a Public Hearing to consider Amending Parking Rates for the Kittitas County Fair, to be held on Tuesday June 4, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

## **SET PUBLIC HEARING**

## **AMEND KITTITAS COUNTY CODE**

## **PUBLIC HEALTH**

Approve Setting a Joint Public Hearing with the Board of Health, to consider proposed changes to Kittitas County Code Chapter 13.04 On-Site Sewage Disposal Systems and 13.20 Solid Waste Handling, to be held on Thursday June 20, 2024, at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

## **RESOLUTION 2024-091**

## **AMEND PETTY CASH ACCOUNT**

## **AUDITOR**

Approve Resolution No. 2024-091, Amending Authorized Cash Balances for Petty Cash, Revolving Funds, Till Accounts, Funds on Deposit, etc. for 2024.

**RESOLUTION 2024-092****CDBG - AMENDMENT B****AUDITOR**

Approve Resolution No. 2024-092, Authorizing the Execution of Amendment B with Washington State Department of Commerce for Community Development Block Grant (CDBG) Program Public Services Grant 22-62210-008.

**REQUEST TO APPROVE RESOLUTION AMENDING THE LT-2024-014 WA STATE SKI & SNOWBOARD MUSEUM ANNUAL MARKETING CAMPAIGN - ITEM REMOVED FROM THE AGENDA**

**RESOLUTION 2024-095****INTERNATIONAL LUMBERJACK SHOW****AUDITOR**

Approve Resolution No. 2024-095, Authorizing an Amendment of the 2024 Lodging Tax Service Agreement LT-2024-010, between Kittitas County and the International Lumberjack Show, modifying the event dates to be held October 11 - 13, 2024.

**RESOLUTION 2024-093****CONTRACT AUTHORITY FOR \$50,000****CDS**

Approve Resolution No. 2024-093, Authorizing Contracting Authority for \$50,000.00 for the Community Development Services Director.

**SET PUBLIC HEARING****EQUIPMENT SURPLUS****CDS**

Approve Setting a Public Hearing to consider Equipment Surplus to the Kittitas County's needs and to authorize disposal of same in accordance with RCW 36.34.080, to be held on Tuesday June 4, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING****LEASE PROPERTY - BOWERS FIELD****PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Lease with the Kittitas County Sheriff's Office for property located at the Kittitas County Airport, Bowers Field, to be held on June 4, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2024-094****VANTAGE HIGHWAY PAVING PROJECT****PUBLIC WORKS**

Approve Resolution No. 2024-094, In the Matter of Initiating a County Road Project Designated the 2024 Vantage Highway Paving Project from MP 6.56 to MP 11.17.

**SET PUBLIC HEARING****ACCEPTING TITLE OF REAL PROPERTY****PUBLIC WORKS**

Approve Setting a Public Hearing to consider Accepting Title of Real

Property, to be held on June 4, 2024, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:22 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 5 minutes, with Chris Horner, Deputy Prosecutor, and Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 10:27 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:27 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session, for 10 minutes, with Stephanie Hartung, Chief Civil Deputy Prosecutor, under RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action following the Executive Session.

At 10:37 a.m. the Board reconvened out of Executive Session. There was no action taken.

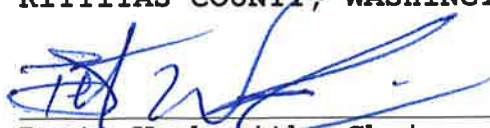
**ADJOURNMENT**

The meeting concluded at 10:37 a.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Brett Wachsmith, Chairman