

KITTITAS COUNTY
FINANCE STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG
Special meeting

THURSDAY	3:00 PM	May 16, 2024
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Board members present: Chairman Laura Osiadacz (Webex), Commissioner Cory Wright

Staff Present: Brian Carlson, Finance Director, Amy Cziske, Treasurer, Zack DeHaven,
Sue Patterson

Others: Claire Nicholls

1. **Call to Order:** 3:02 PM
2. **Citizen Comments** - none
3. **2024 Budget- Consideration of Upper Kittitas County Recreation Center for Funding**

Mr. Carlson spoke regarding a revised funding request of \$125K for Critical path items needed to complete preconstruction. Claire Nicholls elaborated on the request and project status to date as well as the potential of additional funding sources. The current shortfall to shovel ready is \$462K. The outcome of requests to other funding sources are yet to be determined. Commissioner Wright and Chairman Osiadacz agree with ARPA funding. A professional agreement will be drafted and presented on the next consent agenda.

4. **Amendment to ARPA Grant Award Contract with Boys and Girls Club of Columbia Basin**

Mr. Carlson discusses the request to extend the deadline of the awarded funds from December 2024 to December 2025. Commissioner Wright moved to adopt the amendment as stated. Chairman Osiadacz seconded the motion and the motion passed.

5. **2024 Budget- Consideration of Finance Staff Reclassification**

Mr. Carlson proposal to rescope and reclass an accountant position to a management position. The position with would be an exempt position and the Union has no objections. Bryan Elliott agrees with this proposal as does Chairman Osiadacz and Commissioner Wright. A PAF will be prepared for the HR Study Session or BOCC Admin meeting. The budget will reflect the change in the next quarterly budget amendment.

APPROVED

6. 2024 Budget-Authorization to Correct Error-Omission re Treasurer Personnel Budget:

This topic is tabled until the next Finance Study Session.

7. Other Business:

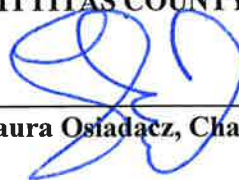
Amy Cziske stated that Sales tax revenue is down while Property taxes are up. Bryan Elliott discussed the need for a policy for personnel budgeting for the future.

Meeting adjourned at 3:36 PM



Brian Carlson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman