

KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting

TUESDAY

10:00 AM

5/14/2024

Board Members Present: Brett Wachsmith, Laura Osiadacz, Cory Wright

Others Present: Greg Zempel, Bryan Elliott, Stephanie Hartung, Christopher Horner, Jeanne Killgore, member of the public

CALL TO ORDER

The meeting was called to order at 10:01 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

Citizen Stephen Mathews presented a letter to the Board expressing his concerns about increased wildfire risks from campfires at Big Horn.

DISCUSSION/DECISION – PROSECUTOR’S OFFICE STAFFING

HR Director Killgore summarized a request from the Prosecutor’s Office to reclassify their Office Worker position to a Legal Assistant I position, as well as provide special wage adjustments to several staff members in their office. Prosecutor Zempel added that the requested changes would be budget-neutral, with funds coming from vacancy savings. The Board approved the request to reclassify the Office Worker position to a Legal Assistant I. They discussed the Prosecutor’s request to provide special wage adjustments to staff. The Board approved providing wage adjustments that match what staff would receive as part of the wage matrix implementation. The effective date for the special wage adjustments will be 5/01/2024.

REQUEST TO APPROVE RESOLUTION TO ESTABLISH SALARY COMMISSION

Director Killgore presented a resolution to establish a salary commission to review the salary for the position of Commissioner. Commissioner Osiadacz moved to approve Resolution 088 to establish a salary commission. Commissioner Wright seconded the motion. Motion was approved; 3:0.

APPROVE BOCC LETTER TO CONFERENCE OF GOVERNMENTS

The Board discussed a letter to the COG. Commissioner Osiadacz moved to approve the letter to respond formally to COG. Commissioner Wright seconded the motion. Motion was passed; 3:0.

OTHER BUSINESS

Auditor Elliott advised that Board of an aging receivable account that may require a future budget amendment.

CONCLUDED

The meeting was concluded at 10:23 AM.



Jeanne Killgore, HR Director

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Brett Wachsmith, Chair

APPROVED
6-4-24