

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

MAY 6, 2024

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz; Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Chad Bala, CDS Director; Shelise Smithgall, Administrative Assistant and one members of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending May 3, 2024.

DISCUSSION

COURTHOUSE CLOSURE EMPLOYEE LUNCH

COMMISSIONERS

Mandy Buchholz, Office Administrator asked the Board if they would like to allow County Offices to close for 1.5 hrs on 9/24/2024 for the County Employee Appreciation Lunch. She stated that it worked out well last year and offices that had further to travel were able to attend, which was really nice.

The Board stated they would like to close the County again for the 1.5 hrs and have Staff make signs for posting at each department as well as notify the newspaper.

DISCUSSION

SHORT TERM RENTAL COMMITTEE

COMMISSIONERS

Vice-Chairman Osiadacz stated that there is a member that has not attended a single Short Term Rental Committee Meeting and due to the

short work period of the group, they currently do not have By-laws however the Committee is wishing to have the Board appoint someone who will attend.

The Board discussed pros and cons of removing the member but determined for the time being they would keep the membership the same.

Mr. Bala indicated that he has been made aware that the member will be at this next meeting and the Committee will talk with them at that time.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of May 6, 2024, they would post the following on their Facebook page: Drug Take Back/Shredding Event success; Retirement Announcements for Lisa Ferguson, Legal Process Assistant III; Lisa Soderstrom, Legal Process Coordinator and Diana Mackenzie, Upper Dist. Court Administrator, and a Kudos the Public Works Bridge Inspection Crew.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Staff requested the Board's feedback on a meeting request from the Executive Director of Centerfuse. The Board directed Staff to decline the request as it was not the right time for that type of meeting.

EXECUTIVE SESSION

COMMISSIONERS

At 9:48 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session under RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within

the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public for 5 minutes with the Board and Ms. Hartung. No action was anticipated.

At 9:53 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting concluded at 9:43 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Brett Wachsmith, Chairman