# COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON AGENDA SESSION REGULAR MEETING

TUESDAY

10:00 A.M.

DECEMBER 5, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith, and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Diana MacKenzie, Upper District Court Administrator; Jamey Ayling, Planning Official; Lisa Ferguson, Legal Process Assistant III; Erin Moore, Quality Improvement Coordinator; Patti Stacey, Facilities Director; Josh Frederickson, Engineer; Stephanie Hartung, Deputy Prosecutor III; Bryan Elliott, Auditor; Jesse Eldred, Deputy Prosecutor II; Pat Gigstead, Chief Probation Officer; Chelsey Loeffers, Public Health Director; Eileen Murphy, Office of Public Defense Director; and approximately 15 members of the public.

# CALL TO ORDER

Chairman Wright called the meeting to order.

# PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

## INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

#### **PROCLAMATIONS**

## AWARDS & RECOGNITIONS

The Board of County Commissioners presented a Certificate of Recognition to Lisa Ferguson, for 30 years of employment with Kittitas County on December 3, 2023.

## APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as amended, by moving Consent Items U & V to Board Discussion & Decision. Commissioner Osiadacz seconded. Motion carried 3-0.



#### CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as amended, by moving Consent Items U & V to Board Discussion & Decision. Commissioner Osiadacz seconded. Motion carried 3-0.

#### MINUTES

DATE	MINUTES
10/19/2023	Finance Study Session
10/25/2023	PH Study Session
10/31/2023	Budget Meeting
11/1/2023	Budget Meeting
11/2/2023	Budget Meeting - Cancelled
11/13/2023	Budget Meeting
11/14/2023	HR Study Session
11/20/2023	BOCC Admin Meeting
11/20/2023	EC Study Session
11/21/2023	BOCC Agenda Session
11/27/2023	BOCC Admin Meeting
11/27/2023	CDS Study Session
11/27/2023	PW Study Session-Cancelled
11/29/2023	Closed Bargaining Session

## RESOLUTIN 2023-209

## KV MINISTERIAL ASSOCIATION

COMMISSIONERS

Approve Resolution No. 2023-209, Authorizing an Amendment of the October 2023 Cold Weather Shelter Contract with the Kittitas Valley Ministerial Association, by removing HopeSource as a contract recipient, and adding the Ellensburg Foursquare Church.

## SET PUBLIC HEARING

# RECYCLING & YARD WASTE

SOLID WASTE

Approve Setting a Public Hearing for revisions to Kittitas County Code Title 8.21 Recycling and Yard Waste Service Level, to be held on Tuesday December 19, 2023, in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West  $5^{\rm th}$  Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

# RESOLUTION 2023-210 TAX LEVIED FOR EACH TAXING DISTRICT COMMISSIONERS

Approve Resolution No. 2023-210, Certifying to the County Assessor the Respective Amounts of Taxes Levied for Each Taxing District.

### RESOLUTION 2023-211

AMENDMENT TO BASIC E911 FUNDS

PROSECUTOR

Approve Resolution No. 2023-211, Authorizing an Amendment to Basic Service Operating Contract E24-025 for State Enhanced 911 Funds.

# SET PUBLIC HEARING PROPOSITION SALES & USE TAX - KITTCOM PROSECUTOR

Approve Setting a Public Hearing to consider a proposition to the voters of Kittitas County, authorizing a two-tenths of one percent (0.2%) sales and use tax to fund costs associated with KITTCOM's emergency communication systems and facilities pursuant to RCW 82.14.420, to be held on Tuesday December 19, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT ALUMBAUGH LAW SUPERIOR COURT

Approve an Agreement between Kittitas County and Alumbaugh Law, Marjorie Alumbaugh, in the amount of \$150,000.00, to provide Indigent Public Defense Services from January 1, 2024, through December 31, 2024.

AGREEMENT PAUL McBRIDE SUPERIOR COURT

Approve an Agreement between Kittitas County and Paul McBride, in the amount of \$72,540.00, to provide Indigent Public Defense Services from January 1, 2024, through December 31, 2024.

AGREEMENT ELIZABETH GAGLEY SUPERIOR COURT

Approve an Agreement between Kittitas County and Heritage Law Office, Elizabeth Gagley, to provide Indigent Public Defense Services, in the Upper Kittitas County District Court, from January 1, 2024, through December 31, 2024.

AMENDMENT DEPT. OF HEALTH - CONSOLIDATED CONTRACT PUBLIC HEALTH

Approve and authorize the Public Health Director to sign Amendment No. 16 to the 2022-2024 Consolidated Contract between the Department of Health and the Kittitas County Public Health Department, increasing the amount to \$5,926,202.00.

# SET PUBLIC HEARING FEE SCHEDULE/POLICY PUBLIC HEALTH

Approve Setting a Public Hearing to consider the 2024 Kittitas County Public Health Fee Schedule/Policy, to be held on Thursday December 21, 2023, at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT HOPESOURCE PUBLIC HEALTH

Approve an Agreement between Kittitas County and HopeSource, to coordinate housing in local hotels/motels and basic needs for

individuals and families who are under isolation or quarantine orders due to COVID-19, from October 15, 2022, through June 30, 2024.

# RESOLUTIONS 1/10TH OF 1% MH & CHEMICAL DEPENDENCY TAX PUBLIC HEALTH

Approve the following:

Resolution No. 2023-212, to Fund Central Washington University through  $1/10^{\rm th}$  of 1% Mental Health and Chemical Dependency Tax, in the amount of \$333,992.00, to support the mental health of rural youth in Kittitas County from January 1, 2024, through December 31, 2025.

Resolution No. 2023-213, to Fund Community Builders  $1/10^{\text{th}}$  of 1% Mental Health and Chemical Dependency Tax, in the amount of \$250,000.00, to maintain and expand the youth program in Upper Kittitas County from January 1, 2024, through December 31, 2025.

Resolution No. 2023-214, to Fund Comprehensive Healthcare through 1/10<sup>th</sup> of 1% Mental Health and Chemical Dependency Tax, in the amount of \$395,394.76, to provide two full-time crisis case managers at the Kittitas Valley Hospital to respond in person and crisis and non-crisis behavioral health referrals, provide crisis triage, safety planning and referral services from January 1, 2024, through December 31, 2025.

Resolution No. 2023-215, to Fund the Kittitas County Jail through 1/10<sup>th</sup> of 1% Mental Health and Chemical Dependency Tax, in the amount of \$378,950.00, to hire a qualified practitioner to provide behavioral health related medical assessment, treatment, prevention and follow up to those incarcerated in the Kittitas County jail from January 1, 2024, through December 31, 2025.

# SET PUBLIC HEARING CAPITAL IMPROVEMENT PROGRAM 2024-2029 CDS

Approve Setting a Public Hearing to consider adoption of the Capital Improvement Program for the Planning Period 2024-2029, to be held on Tuesday December 19, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

PUBLIC WORKS

# SET PUBLIC HEARING LEASE - CLERF

Approve Setting a Public Hearing to consider a Lease with Jack and Jan Clerf for property located at the Kittitas County Airport, Bowers Field, to be held on Tuesday December 19, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

Approve a Notice of Call for Bids, to furnish Petroleum and Lubricant Products for the Calendar Year 2024, to be accepted until 2:00 p.m. December 21, 2023, at the Kittitas County Public Works Office, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

## RESOLUTION 2023-216

US BUREAU OF RECLAMATION

PUBLIC WORKS

Approve Resolution No. 2023-216, Authorizing the Chair's Signature on a Letter to the United States Bureau of Reclamation Acknowledging Recent Floodplain Design Support.

## RESOLUTION 2023-217

HUNTZINGER ROAD

PUBLIC WORKS

Approve Resolution No. 2023-217, Authorizing the Chair's Signature on the Local Agency Federal Aid Project Prospectus Engineering Phase for the Huntzinger Road Safety Improvements Phase I, Project CRP 318-23.

## RESOLUTION 2023-218

HORIZONTAL CURVE SAFETY PROJECT PUBLIC WORKS

Approve Resolution No. 2023-218, Authorizing the Chair's Signature on the Local Agency Federal Aid Project Prospectus Engineering Phase for the Horizontal Curve Safety Project CRP 319-23.

#### RESOLUTION 2023-219

VANTAGE HWY PAVING PROJECT

PUBLIC WORKS

Approve Resolution No. 2023-219, Awarding a Contract to Granite Construction Company, for the Vantage Highway Paving Project (CRP 317-23) and Authorize the County Engineer to Execute the Same.

REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE THE PUBLIC WORKS/COMMUNITY DEVELOPMENT SERVICES DIRECTOR'S SIGNATURE ON THE PROFESSIONAL SERVICES AGREEMENT WITH CONSOLIDATED COMMUNICATIONS, INC. FOR BROADBAND SERVICE TO THORP AND EDGEMONT IN KITTITAS COUNTY - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST TO APPROVE A RESOLUTION ESTABLISHING A NOT-TO-EXCEED STANDARD TERM FOR GROUND LEASE DURATION WITHIN THE AERONAUTICAL AREA AT BOWERS FIELD - ITEM MOVED TO BOARD DISCUSSION & DECISION

# ADMINISTRATIVE MATTERS - NONE

## CITIZEN COMMENTS ON NON-AGENDA ITEMS

David Douglas requested the Board of Health to revisit the 11 applications reviewed by the  $1/10^{th}$  of 1% Mental Health and Chemical Dependency Tax Funding.

Miles Mays provided comments on the Naneum/Wilson Creek Drainage system.

Dawn Bass thanked the Board of County Commissioners for supporting the Community Builders. She spoke in support of a teen center down in the lower county as well.

# BOARD DISCUSSION/DECISION ITEMS

# RESOLUTION CONSOLIDATED COMMUNICATIONS, INC. PUBLIC WORKS

Vice-Chairman Wachsmith moved to remand back to Staff, the proposed Resolution to authorize the Public Works/Community Development Services Director's Signature on the Professional Services Agreement with Consolidated Communications, Inc. for Broadband Services to Thorp and Edgemont in Kittitas County. Commissioner Osiadacz seconded. Motion carried 3-0.

# RESOLUTION AERONAUTICAL AREA AT BOWERS FIELD PUBLIC WORKS

Vice-Chairman moved to remand back to Staff, the proposed Resolution Establishing a Not-to-Exceed Standard Term for Ground Lease Duration within the Aeronautical Area at Bowers Field. Commissioner Osiadacz seconded. Motion carried 3-0.

#### MISCELLANEOUS - NONE

## **EXECUTIVE SESSION**

At 10:57 a.m. Chairman Wright announced the Board would recess into a Collective Bargaining - Closed Session with Mark Cook, Public Works/Community Development Services Director for 10 minutes - Pursuant to RCW 42.30.140(4)(b), as the OPMA does not apply to that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

At 11:12 a.m. the Board reconvened out of Closed Session.

At 11:12 a.m. Chairman Wright announced the Board would recess into an Executive Session, with Mark Cook, Public Works/Community Development Services Director, for 10 minutes to consider the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action

hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He noted there was potential action.

At 11:22 a.m. the Board reconvened out of Executive Session. The Board directed Staff to develop a proposal for a Staff position.

# ADJOURNMENT

The meeting concluded at 11:23 a.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Cory Wright, Chairman