

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

AUGUST 15, 2023

Board members present: Chairman Cory Wright & Vice-Chairman Brett Wachsmith. Excused: Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Patti Stacey, Facilities & Waste Operations Director; Katrina Mankus, Juvenile Court Administrator; Lisa Soderstrom, Legal Process Coordinator; Mark Cook, Public Works/CDS Director; Jamey Ayling, Planning Manager; Ed Buntin, Lieutenant; Devin Duncan, Law Enforcement Clerk; Jeanne Killgore, Human Resource Director; Jan McElroy, Legal Process Assistant III; Kate Jimenez, Administrative Assistant; Sarah Keith, Superior Court Administrator; Chris Whitsett, Inspector; Barb Demory, Lower District Court Administrator; Bryan Elliott, Auditor; Paul Sander, Lower District Court Judge; Stephanie Hartung, Deputy Prosecutor III; Diane Taylor, Misdemeanor Probation Officer; Daniel Berkshire, Assistant Court Administrator; Scott Sparks, Superior Court Judge; Erin Moore, Quality Improvement Coordinator; Chris Horner, Deputy Prosecutor III, and approximately 8 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS

PROCLAMATION INTERNATIONAL OVERDOSE AWARENESS DAY COMMISSIONERS

Vice-Chairman Wachsmith moved to approve a Proclamation declaring August 31, 2023, as International Overdose Awareness Day in Kittitas County. Chairman Wright seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS

CERTIFICATE OF APPRECIATION

JAN McELROY

COMMISSIONERS

The Board of County Commissioners presented a Certificate of Appreciation to Jan McElroy recognizing her upon retirement on August 18, 2023, for her hard work and dedication to the citizens of Kittitas County.

CERTIFICATE OF RECOGNITION

LISA SODERSTROM

COMMISSIONERS

The Board of County Commissioners presented a Certificate of Recognition to Lisa Soderstrom for 40 years of dedicated service and commitment to the citizens of Kittitas County from August 17, 1983, through August 17, 2023.

APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
6/14/2022	Solid Waste and Maintenance
7/21/2022	Board of Health
10/10/2022	Airport Study Session
11/22/2022	Board of Health
1/9/2023	Airport Study Session
1/19/2023	Board of Health
2/13/2023	Airport Study Session
2/22/2023	Public Health Study Session
3/13/2023	Airport Study Session
4/10/2023	Airport Study Session
5/8/2023	Airport Study Session
5/22/2023	EC Study Session
6/26/2023	EC Study Session
6/26/2023	CDS Study Session
6/29/2023	KVEC Budget Retreat
7/3/2023	BOCC Office Admin Meeting
7/3/2023	BOCC Executive Session
7/5/2023	BOCC Agenda Session

7/5/2023	BOCC Executive Session
7/10/2023	BOCC Office Admin Meeting
7/10/2023	Airport Study Session
7/10/2023	BOCC Executive Session
7/10/2023	Public Works Study Session
7/11/2023	HR Study Session
7/11/2023	Discuss Boys and Girls Club
7/11/2023	Solid Waste and Maintenance
7/17/2023	BOCC Office Admin Meeting Cancelled
7/18/2023	BOCC Agenda Session Cancelled
7/24/2023	BOCC Office Admin Meeting
7/24/2023	EC Study Session Cancelled
7/24/2023	BOCC Executive Session
7/24/2023	Public Works Study Session
7/24/2023	CDS Study Session
7/25/2023	HR Study Session
7/26/2023	KPRD Presentation

SET PUBLIC HEARING

UPDATE FEE SCHEDULE

SOLID WASTE

Approve Setting a Public Hearing to consider updating the Fee Schedule for the Kittitas County Solid Waste Department, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

VOTEWA DATA SHARING

AUDITOR

Approve a VoteWa Data Sharing Agreement between the Washington Office of the Secretary of State, Election Division and Kittitas County.

MYLARS

BLACK HORSE AT WHISKEY CREEK PHASE 2 PLAT

CDS

Approve the Mylars granting Final Approval for the Black Horse at Whiskey Creek Phase 2 Plat (LPF-23-00004 & LP-06-00022), creating 135 detached residential lots with associated roadways and service tracts.

RESOLUTION 2023-135

YOUTH HOMELESSNESS DEMO PROJECT

COMMISSIONERS

Approve Resolution No. 2023-135, Authorizing a Homeless Housing Program Grant Agreement for the Youth Homelessness Demonstration Project Match Request, in the amount of \$55,000.00 effective September 1, 2023, through September 30, 2023.

RESOLUTION 2023-136

YOUTH SPORTS SCHOLARSHIPS

COMMISSIONERS

Approve Resolution No. 2023-136, Authorizing an Amendment of the December 20, 2022, in the amount of \$1,540.00 for the Youth Sports

Scholarship Program Contract with HopeSource.

RESOLUTION 2023-137

BECCA BILL

JUVENILE

Approve Resolution No. 2023-137, Authorizing an Interlocal Agreement between the State of Washington, Administrative Office of the Courts, for the provision and funding of Becca Bill services, from July 1, 2023, through June 30, 2024.

AGREEMENT

SCHUKNECHT'S POLYGRAPH SERVICE

JUVENILE

Approve a Professional Services Agreement between Kittitas County and Schuknecht's Polygraph Service, beginning October 1, 2023, through June 30, 2025.

AGREEMENT

HEALTH NETWORK

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and the Kittitas County Health Network, to decrease barriers to accessing COVID-19 vaccination for Kittitas County's Latinx and Spanish-speaking households, from July 1, 2023, through June 30, 2024.

AGREEMENT

ARCHIMEDES MACHINING, INC.

SHERIFF

Approve an Agreement between Archimedes Machining, Inc. also known as Cross Valley National Training Center, and the Kittitas County Sheriff's Office, to provide a firearms training site.

SET PUBLIC HEARING

SURPLUS COUNTY EQUIPMENT

SHERIFF

Approve Setting a Public Hearing to consider Surplus of County Equipment, to be held on Tuesday September 5, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

GRANT

WA ASSOCIATION OF SHERIFFS & POLICE CHIEFS

SHERIFF

Acknowledge a Modification to a Grant with the Washington Association of Sheriffs and Police Chiefs, for the detection and mitigation COVID-19-Jails, from April 30, 2022, through June 30, 2024.

CONTRACT

WA STATE HEALTH AUTHORITY

SHERIFF

Acknowledge an Amendment No. 2 to a Contract between the Washington State Health Care Authority and the Kittitas County Sheriff (Jail), increasing the amount of funding by \$229,740.00, to provide Medication for Opioid Use Disorder (MOUD) from July 1, 2023, to June 30, 2024.

Acknowledge the third modification to the Professional Services Agreement between the Ellensburg Family Medicine DBA Compass Direct for medical supplies, or equipment as needed, at the Kittitas County Jail.

CALL FOR BIDS

COOKE CANYON ROAD BRIDGE

PUBLIC WORKS

Approve a Call for Sealed Bids for the Cooke Canyon Road Bridge #80181 Replacement project, to be accepted until Thursday September 7, 2023, at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-138

SCRIVENER'S ERROR

PUBLIC WORKS

Approve Resolution No. 2023-138, Correcting a Scrivener's Error on Resolution 2023-070, Adopting an Equipment Rental and Revolving Fund Policy for Use in Fund Number 501.

RESOLUTION 2023-139

CONSOLIDATED COMMUNICATIONS

PUBLIC WORKS

Approve Resolution No. 2023-139, Authorizing the Selection of Consolidated Communications, Inc. for the Design and Build of Broadband Networks in the Thorp and Edgemont Unincorporated Areas of Kittitas County and to Authorize the Public Works/CDS Director to Negotiate and Execute a Professional Services Agreement for Said Project.

REQUEST FOR PROPOSALS

1/10TH OF 1%

PUBLIC HEALTH

Approve a Request for Proposals to apply for funding through the 1/10th of 1% Mental Health and Chemical Dependency Tax, for new or expanded services and programs in Kittitas County to support youth, veterans, the justice involved, and those at high risk of suicide, to be accepted until Monday October 9, 2023, at 5:00 p.m.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:30 a.m. Chairman Wright announced the Board would recess into an Executive Session for 5 minutes with Patti Stacey, Facilities & Waste Operations Director, under RCW 42.30.110(c) to consider the minimum price

at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However final action selling or leasing public property shall be taken in a meeting open to the public. Action was anticipated.

At 10:35 a.m. the Board reconvened out of Executive Session.

Staff was directed to draft paperwork for County property to be auctioned off and to bring it back for Board's consideration at a later date.

At 10:36 a.m. Chairman Wright announced the Board would recess into an Executive Session with Chris Horner, Deputy Prosecutor III; Jeanne Killgore, Human Resources Director; and Mark Cook, Public Works/CDS Director, for 10 minutes, under RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public, for 10 minutes. No action was anticipated. Possible action to be taken.

At 10:46 a.m. the Board reconvened out of Executive Session. There was no action taken.


ADJOURNMENT

The meeting was concluded at 10:46 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Cory Wright, Chairman

APPROVED

9-5-2023