

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

AUGUST 1, 2023

Board members present: Vice-Chairman Brett Wachsmith & Commissioner Laura Osiadacz. Excused: Chairman Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Jamey Ayling, Planning Manager; Darren Higashiyama, Chief Deputy; Erin Moore, Quality Improvement Coordinator; Kari Elkins, Office Administrator; Josh Fredrickson, Engineer; Dan Young, Fire Marshal; Clay Myers, Sheriff; and 7 members of the public.

CALL TO ORDER

Vice-Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Vice-Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Darren Higashiyama, Chief Deputy, introduced Dan Young as the new Fire Marshal.

PROCLAMATIONS

AWARDS & RECOGNITIONS

APPROVAL OF AGENDA

Commissioner Osiadacz moved to approve the Agenda, as presented. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Osiadacz moved to approve the Consent Agenda, as presented. Vice-Chairman Wachsmith seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
6/14/2022	Solid Waste and Maintenance
7/21/2022	Board of Health
10/10/2022	Airport Study Session
11/22/2022	Board of Health
1/9/2023	Airport Study Session
1/19/2023	Board of Health
2/13/2023	Airport Study Session
2/22/2023	Public Health Study Session
3/13/2023	Airport Study Session
4/10/2023	Airport Study Session
5/8/2023	Airport Study Session
5/22/2023	EC Study Session
6/26/2023	EC Study Session
6/26/2023	CDS Study Session
6/29/2023	KVEC Budget Retreat
7/3/2023	BOCC Office Admin Meeting
7/3/2023	BOCC Executive Session
7/5/2023	BOCC Agenda Session
7/5/2023	BOCC Executive Session
7/7/2023	BOCC Executive Session
7/10/2023	BOCC Office Admin Meeting
7/10/2023	Airport Study Session
7/10/2023	BOCC Executive Session
7/10/2023	Public Works Study Session
7/11/2023	HR Study Session
7/11/2023	Discuss Boys and Girls Club
7/11/2023	Solid Waste and Maintenance
7/17/2023	BOCC Office Admin Meeting Cancelled
7/18/2023	BOCC Agenda Session Cancelled
7/24/2023	BOCC Office Admin Meeting
7/24/2023	EC Study Session Cancelled
7/24/2023	BOCC Executive Session
7/24/2023	Public Works Study Session
7/24/2023	CDS Study Session
7/25/2023	HR Study Session
7/26/2023	KPRD Presentation

SET PUBLIC HEARING

AMEND 2023 BUDGET

AUDITOR

Approve Setting a Public Hearing for Tuesday August 15, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA to consider Amending the 2023 Budget, and to authorize the Clerk to publish said notice.

RESOLUTION 2023-121

BYLAWS

PUBLIC HEALTH

Approve Resolution No. 2023-121, Adopting the Bylaws of the 1/10th of 1% Mental Health and Chemical Dependency Tax Advisory Board.

RESOLUTION 2023-122

DELINQUENT WEED ASSESSMENTS

TREASURER

Approve Resolution No. 2023-122, Authorizing the Kittitas County Treasurer to Remove Delinquent Weed Assessments.

RESOLUTION 2023-123

BOWERS BUSINESS PARK FEASIBILITY STUDY

AIRPORT

Approve Resolution No. 2023-123, Authorizing a Application for the Community Economic Revitalization Board Grant in the Amount of \$75,000.00 for the Bowers Business Park Feasibility Study.

CALL FOR BIDS

UPPER DIST. COURT PARKING LOT

MAINTENANCE

Approve a Notice of Call for Bids for the Upper District Court Parking Lot project, to be accepted until 11:00 a.m. on August 21, 2023, in the Kittitas County Commissioners Office 205 West 5th Avenue, Suite 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

SCS ENGINEERS

SOLID WASTE

Approve a Professional Services Agreement between Kittitas County and SCS Engineers, for the design of a new Transfer Station located on Green Avenue.

RESOLUTION 2023-124

UNCOLLECTIBLE DEBT

EVENT CENTER

Approve Resolution No. 2023-124, to Allow the Kittitas County Event Center to Forgive \$1,288.53 in Uncollectable Debt.

MYLARS

SUNCADIA PH. 2 DIV 7

CDS

Approve the Final Mylars for the Suncadia Ph. 2 Div. 7 Block 3 Plat (LPF-23-00003 & LP-22-00001), for approximately 368.7 acres accessed via Swiftwater Drive, for 148 detached residential lots with associated roadways, lake amenity, Open Space and service tracts.

AGREEMENT

JUVENILE COURT SERVICES

JUVENILE

Approve Agreement Number 2363-49714, between the State of Washington Department of Children, Youth & Families and Kittitas County, in the amount of \$46,401.00, to provide services between July 1, 2023, through June 30, 2025.

AGREEMENT

COMPASS

JUVENILE

Approve a Professional Services Agreement between Kittitas County and Compass, to provide services for Kittitas County Juvenile Court Services, from June 1, 2023, through June 30, 2024.

RESOLUTION 2023-125 WA ASSOCIATION OF SHERIFFS & POLICE CHIEFS SHERIFF

Approve Resolution No. 2023-125, Accepting Funding for a Grant Pursuant to State Funding that was Allocated to Local Law Enforcement to Verify the Address and Residency of All Registered Sex Offenders and Kidnapping Offenders Under RCW 9A.44.130, in the amount of \$70,000.00, from July 1, 2023, through June 30, 2024.

MEMORANDUM OF UNDERSTANDING

MERIT RESOURCES

SHERIFF

Approve a Memorandum of Understanding between the Kittitas County Jail and Merit Resources for the Recovery Navigator Programs, beginning July 1, 2023.

AGREEMENT

COPIERS NORTHWEST

SHERIFF

Acknowledge a Lease Agreement between Copiers Northwest and the Kittitas County Sheriff's Office, in the amount of \$234.62 per month.

AMENDMENT

WALLA WALLA COUNTY DEPT OF HEALTH

PUBLIC HEALTH

Approve Amendment #2 to Service Agreement #22-20 between Walla Walla County Department of Community Health and the Kittitas County Public Health Department, to provide services relative to Youth Cannabis and Commercial Tobacco Prevention Program from July 1, 2022, through June 30, 2024.

AGREEMENT

DEPT OF ECOLOGY

PUBLIC HEALTH

Approve an Agreement between the Solid Waste Management Local Solid Waste Financial Assistance Agreement between the State of Washington Department of Ecology and the Kittitas County Public Health Department, in the amount of \$127,741.33, to enforce State and Local Solid Waste Regulations and to provide education and outreach to prevent Solid Waste violations from July 1, 2023, through June 30, 2025.

AGREEMENT

COMPASS

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Compass, to provide employment and day services for people with Developmental Disabilities in Kittitas County, from June 1, 2023, through June 30, 2024.

CONTRACT**DEPARTMENT OF HEALTH****PUBLIC HEALTH**

Approve Amendment No. 14 to the Consolidated Contract Number CLH31015 between the Department of Health and the Kittitas County Public Health Department, in the amount of \$1,023,600.00, from January 1, 2022, through December 31, 2024.

AGREEMENT**DEPT. OF SOCIAL & HEALTH SERVICES****PUBLIC HEALTH**

Approve the Program Agreement No. 2363-49241 between the Washington state Department of Social & Health Services and Kittitas County, in the amount of \$854,839.00, for Developmental Disabilities programs, beginning July 1, 2023, through June 30, 2024.

RESOLUTION 2023-126**CONSERVATION DISTRICT****PUBLIC WORKS**

Approve Resolution No. 2023-126, Correcting a Scrivener's Error on Resolution No. 2023-116, Authorizing an Interlocal Agreement between Kittitas County and the Kittitas County Conservation District for Implementation of the Voluntary Stewardship Program.

SET PUBLIC HEARING**SPEED INCREASE - WILSON CREEK RD****PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Speed Increase on Wilson Creek Road between Judge Ronald Road and Game Farm Road, and to Amend Kittitas County Code Chapter 10.08 Speed on County Roads, to be held on Tuesday August 15, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-127**BAER TESTING****PUBLIC WORKS**

Approve Resolution No. 2023-127, Selecting Baer Testing as Public Works On-Call Task Order Consultants for Up to a Three-Year Period of Service and to Authorize the County Engineer's Signature on a Contract.

RESOLUTION 2023-128**CONSERVATION DISTRICT****PUBLIC WORKS**

Approve Resolution No. 2023-128, Authorizing an Interlocal Agreement between Kittitas County and the Kittitas County Conservation District for Implementation of the Voluntary Stewardship Program.

RESOLUTION 2023-129**HAZARD MITIGATION PLAN****PUBLIC WORKS**

Approve Resolution No. 2023-129, Authorizing the Selection of Integrated Solutions Consulting for the Update of the 2019 Kittitas County Hazard Mitigation Plan and to Authorize the Public Works Water Resource Manager to Negotiate and Execute a Professional Services Agreement for Said Project.

SET PUBLIC HEARING**LEASE OF WATER RIGHTS****PUBLIC WORKS**

Approve Setting a Public Hearing to consider the Leasing of Kittitas County Water Rights through Public Auction, to be held on August 15, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to public said notice.

REQUEST FOR PROPOSALS**HEARING EXAMINER****PUBLIC WORKS**

Approve a Request for Proposals from Individuals and Firms interested in serving as the Kittitas County Hearing Examiner Serving the Board of Equalization, beginning October 2023, to be accepted until August 31, 2023, at 5:00 p.m. in the Kittitas County Public Works/Community Development Services Department 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

ADMINISTRATIVE MATTERS - NONE**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE****BOARD DISCUSSION/DECISION ITEMS - NONE****MISCELLANEOUS - NONE****EXECUTIVE SESSION**

At 10:22 a.m. Vice-Chairman Wachsmith announced the Board would recess into Executive Session for 5 minutes with Chris Horner, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely in an adverse legal or financial consequence to the agency. Action was anticipated.

At 10:27 a.m. the Board reconvened out of Executive Session. There was no action.

At 10:27 a.m. Vice-Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes with Chris Horner, Deputy Prosecutor, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely in an adverse legal or financial

consequence to the agency. Action was anticipated.

At 10:32 a.m. the Board reconvened out of Executive Session. Direction was provided to Staff and authorized Mr. Carl Warring of Spokane to represent employees in the third Stawicki lawsuit.

ADJOURNMENT

The meeting was concluded at 10:33 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Vice-Chairman Wachsmith