

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

JUNE 6, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; David Ohl, Airport Director; Kate Jimenez, Administrative Assistant; Cody Cupp, Project Manager; Josh Frederickson, Engineer; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Arden Thomas, Water Resource Manager; Amy Julsrud, Deputy Auditor I; Bryan Elliott, Auditor; Mark Cook, Public Works Director/Interim CDS Director; Ben Kokjer, Chief Deputy; Zack DeHaven, Accountant II; Kari Elkins, Office Administrator; Lisa Bugni, Accountant I; Neil Caulkins, Chief Civil Deputy Prosecutor; Mandy Buchholz, Office Administrator; and approximately 10 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Bryan Elliott, Auditor, introduced Amy Julsrud as their new Deputy Auditor I.

Julie Kjorsvik, Clerk of the Board, introduced Kate Jimenez as their new Administrative Assistant.

PROCLAMATIONS

PROCLAMATION

JOSHUA BOAST DAY

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve a Proclamation declaring June 12, 2023, as "Joshua Boast Day" in Kittitas County - WIAA 2A 300 Meter Hurdles State Champion. Commissioner Osiadacz seconded. Motion carried 3-0.

APPROVED

6-20-23

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
April 11, 2023	HR Study Session
April 20, 2023	Board of Health
April 21, 2023	Finance Study Session
April 24, 2023	EC Study Session
April 25, 2023	HR Study Session
May 3, 2023	Sheriff's Study Session
May 8, 2023	CDS Study Session
May 9, 2023	HR Study Session
May 10, 2023	Executive Management Advisory Committee
May 15, 2023	BOCC Office Admin Meeting
May 15, 2023	Digital Equity Plan Update
May 16, 2023	BOCC Agenda Session
May 16, 2023	2:00PM Public Hearing
May 18, 2023	Finance Study Session
May 22, 2023	BOCC Office Admin Meeting
May 22, 2023	Public Works Study Session-Cancelled
May 22, 2023	IT Study Session
May 23, 2023	HR Study Session
May 29, 2023	BOCC Office Admin Meeting-Cancelled
May 30, 2023	BOCC Office Admin Meeting
May 31, 2023	BOCC Executive Session
May 31, 2023	CDBG Public Hearing
June 1, 2023	BOCC Executive Session

RESOLUTION 2023-086 PUBLIC RECORDS ACT & RECORDS TRAINING PROSECUTOR

Approve Resolution No. 2023-086, Approving the Public Records Act and Records Management Training Schedule.

SET PUBLIC HEARING

SURPLUS COUNTY PROPERTY

SHERIFF

Approve Setting a Public Hearing to consider Surplus of County Property, to be held on June 20, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, at the Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA, and to authorize the Clerk to publish said notice.

POLICY

VETERANS ASSISTANCE

AUDITOR

Approve changing the language in the Veteran's Financial Assistance Policy as recommended by the Kittitas County Veterans Advisory Board.

SET PUBLIC HEARING

SURPLUS ITEMS

AUDITOR

Approve Setting a Public Hearing to consider the Disposition of Items Deemed Surplus to Kittitas County, to be held on June 20, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, at the Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

AGREEMENT

CENTRAL PAVING

MAINTENANCE

Approve a Professional Services Agreement between Kittitas County and Central Paving, in the amount of \$16,184.12, to provide sealcoat, crack seal, and to paint the Kittitas County parking lots around the Courthouse.

RESOLUTION 2023-087

SURPLUS BUILDING ON PARCEL 216833

MAINTENANCE

Approve Resolution No. 2023-087, to Declare a Building on Parcel 216833 as Surplus to the County Needs.

RESOLUTION 2023-088

REVOCABLE LICENSE KVFR

SOLID WASTE

Approve Resolution 2023-088, Authorizing a Revocable License with KVFR, related to fire and emergency training exercise proposed to be conducted on the former site of the Shady Acre Mobile Home Park.

RESOLUTION 2023-089

DOT AVIATION GRANT MATCH FUNDS

AIRPORT

Approve Resolution No. 2023-089, for the Washington State Department of Transportation Aviation Guaranteeing Grant Match Funds Availability, allocating \$89,628.00 in the 2023 budget to fulfill the local match contribution requirement.

RESOLUTION 2023-090

BELSAAS & SMITH

AIRPORT

Approve Resolution No. 2023-090, Awarding a Bid to Belsaas & Smith

Construction Incorporated for the Bowers Field Airport Wetland and Stream Mitigation Project, and to authorize the Airport Director to sign the contract documents.

RESOLUTION 2023-091

POOYA A ROOHANI

AIRPORT

Approve Resolution No. 2023-091, Authorizing a Revocable License between Kittitas County and Pooya Roohani, for a second access to his development located at 2904 N. Airport Road, Ellensburg, WA.

CALL FOR BIDS

MANASTASH ROAD CREEK BANK STABILIZATION

PUBLIC WORKS

Approve a Notice of Call for Bids for the Manastash Road Creek Bank Stabilization, to be accepted until 10:00 a.m. on Thursday June 29, 2023, at the Kittitas County Public Works Department 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-092

H and H CONSTRUCTION SOLUTIONS, LLC

PUBLIC WORKS

Approve Resolution No. 2023-092, Awarding a Contract for the intersection Corridor Safety Improvements Project, and to authorize the County Engineer to sign the contract documents.

SET PUBLIC HEARING

PURCHASE OF REAL PROPERTY

PUBLIC WORKS

Approve Setting a Public Hearing to consider the Purchase of Real Property, to be held on June 20, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, at the Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-093

RECREATION & CONSERVATION OFFICE

PUBLIC WORKS

Approve Resolution No. 2023-093, Authorizing the Chairman's Signature on the Application Authorizing Form for a Salmon Recovery Grant Application to the Washington State Recreation and Conservation Office for the Restoration Design, and Riparian Restoration.

RESOLUTION 2023-094

QUADCO - DEPT OF TRANSPORTATION

PUBLIC WORKS

Approve Resolution No. 2023-094, Authorizing the Chairman's Signature on the Quadco Agreement No. GCB 3863 with the Washington State Department of Transportation.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:45 a.m. Chairman Wright announced the Board would recess into an Executive Session for 5 minutes with Mark Cook, Public Works Director/Interim CDS Director and Neil Caulkins, Chief Civil Deputy Prosecutor, regarding RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Possible action to follow.

At 10:50 a.m. the Board recessed out of Executive Session. Direction was given to Staff to halt plat vacation in the parcel of land and bring back into County ownership.

At 10:51 a.m. Chairman Wright announced the Board would recess into an Executive Session with Mark Cook, Public Works Director/Interim CDS Director, for 15 minutes, regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied with the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action to follow.

At 11:06 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:06 a.m. Chairman Wright announced the Board would recess back into an Executive Session for 10 minutes with Mark Cook, Public Works Director/Interim CDS Director, regarding RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied with the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action to follow.

At 11:16 a.m. the Board reconvened out of Executive Session. Director Cook was asked to continue working on the work plan that was presented in April of this year.


ADJOURNMENT

The meeting was concluded at 11:17 a.m.

CLERK OF THE BOARD

Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman